Important Information and Reminders for your TD Waterhouse Canada Inc. account(s)

December 2022

- Getting your Tax Slips
- Updates to TD Waterhouse Canada Inc. Conflicts of Interest Statement
- Updates to TD Waterhouse Canada Inc. Account and Services Agreements and Disclosure Documents
- Updates to TD Direct Investing Commission Schedule and Statement of Disclosure of Rates and Fees
- Leverage Risk Disclosure and Significant Shareholder Information



About this notification

Please read the summary of information we have provided in this notification carefully. **No other action is required on your part.** If you have questions or need assistance, please log into the TD App and choose Contact Us or call 1-800-465-5463 between 7 a.m. and 8 p.m. ET, Monday to Friday to speak to an Investment Representative.

Getting your tax slips

The 2022 tax filing season is just a few months away. To help you start preparing, we've put together a schedule of when you can expect to receive the most common tax slips in the mail or on eServices. Depending on the holdings in your account(s) and transactions, you will receive some or all the tax documents outlined below.

As a reminder:

- March 1, 2023: Last date for 2022 Registered Retirement Savings Plan (RRSP) contributions.
- May 1, 2023: Last date to file income tax returns for individuals.
- June 15, 2023: Last date to file your tax return if you are self-employed. If you owe a balance for 2022, pay it on or before May 1, 2023

| Registered Accounts | | | | |
|-----------------------------------|---|--|--|--|
| Document | Overview | Expected distribution date | | |
| RRSP Contribution Receipts | All RRSP Contributions | Week of January 3, 2023 for any contributions made between March 2 and December 30, 2022. Weekly starting January 9, 2023 for contributions made in the first 60 days of 2023. | | |
| NR4 Retirement Savings Plan (RSP) | Non-resident withdrawals from RSP | March 31, 2023 | | |
| NR4 Retirement Income Fund (RIF) | Non-resident withdrawals from RIF | March 31, 2023 | | |
| T4RSP | Withdrawals from RSP | February 28,2023 | | |
| T4RIF | Withdrawals from RIF | February 28,2023 | | |
| Relevé 2 | Quebec residents — submitted with T4RSP/T4RIF | February 28,2023 | | |
| T4A/Relevé 1 | Registered Education Savings Plan (RESP) withdrawals | February 28,2023 | | |
| T4A/Relevé 1 | Registered Disability Savings Plan (RDSP) withdrawals | February 28,2023 | | |

| Non-registered Accounts | | | |
|------------------------------|---|---|--|
| Document | Overview | Expected distribution date | |
| T5/R3 (Mutual Funds) | Income Distribution from Corporate Class Mutual Funds and High Interest Saving Account | Feb 28,2023 from the fund company | |
| T3/RL-16 (Mutual Funds) | Income Distribution and Return of Capital from Mutual Fund Trusts | Capital from Mutual Fund March 31, 2023 from the fund company | |
| T5/R3 | Dividend and interest income equal to or greater than \$50 | February 28,2023 | |
| T5/R3 | All Split Corporation income | February 28,2023 | |
| T5008/RL-18 | All dispositions (sales, redemptions and maturities) for the tax reporting year | February 28,2023 | |
| T3/RL-16 | Trust unit income | March 31, 2023 | |
| T5013/RL-15 | Partnership income | March 31, 2023 | |
| NR4 | Distributions to non-residents | March 31, 2023 | |
| 1042S | US Source Income* Reporting for Simple Trust, Grantor Trust, and Partnership reporting | March 15, 2023 | |
| 1099INT | U.S. person receiving interest income | January 31,2023 | |
| 1099DIV | U.S. person receiving dividend income | January 31, 2023 | |
| 1099B Substitute | U.S. person receiving proceeds from sale | February 15, 2023 | |
| | Investment Income Summary if receiving a T5 | February 28,2023 | |
| Other nen gevernment renerte | Trading Summary | February 28,2023 | |
| Other non-government reports | Summary of Trust Income, excluding Mutual Funds | March 31, 2023 | |
| | Pending Trust Unit Summary | March 31, 2023 | |

• Visit <u>www.td.com/taxinfo</u> for answers to frequently asked questions and more.

- If you have questions about the delivery of your tax slip(s), please log into the TD App and choose Contact Us or call 1-800-465-5463 between 7 a.m. and 8 p.m. ET, Monday to Friday to speak to an Investment Representative. For specific tax advice, consult your tax advisor.
- In the upcoming months, you may receive a tax package, which includes information that can help you file your 2022 taxes.

Updates to TD Waterhouse Canada Inc. Conflicts of Interest (COI) Statement

Changes to the COI Statement described below will be effective January 1, 2023. If you would like the full text of the COI Statement, please visit **www.td.com/tdwcoi** or call 1-800-465-5463 between 7 a.m. and 8 p.m. ET, Monday to Friday to speak to an Investment Representative.

Summary of changes

Conflicts related to referral fees – TD Private Banking: We have updated the COI Statement to disclose a new referral arrangement between TD Private Banking and TD Wealth Private Investment Advice, including referral fees paid when a Private Banker refers a client to TD Wealth Private Investment Advice. The referring Private Banker may receive an annual payment from 0 per cent to 10 per cent of revenues earned from consolidated assets referred over 12 months. You do not pay any referral fees and these referral fees will not affect fees that may be payable by you.

Updates to TD Waterhouse Canada Inc. Account and Services Agreements and Disclosure Documents (TD Waterhouse ASA)

The table below summarizes key updates to the TD Waterhouse ASA, excluding housekeeping changes. Housekeeping changes may include making the same changes in the table below to other sections of the TD Waterhouse ASA to which those changes also apply. If you would like the full text of the TD Waterhouse ASA, please visit **www.td.com/tdwasa** or call 1-800-465-5463 to speak to an Investment Representative.

| Updates to the TD Waterhouse ASA | | | |
|--|---|--|---|
| Section Name | Current Language | New Language | Rationale for Change |
| Cash Account Agreement: Paragraph 1, Legal Capacity | If you are an insider (e. g. a director or officer), significant shareholder (with 10% or more shareholding) or reporting insider of a publicly traded company (a company whose shares are traded on domestic, foreign, exchange-listed and over-the-counter markets), you are required to inform us of this when you open your account. If you become an insider, significant shareholder or reporting insider of a publicly traded company, you will notify us immediately. This requirement also applies if you or the account holder has trading authority for, control over, a financial interest in, and/or a beneficial ownership interest in, an account. | If you are an insider (e. g. a director or officer), significant shareholder (with 10% or more shareholding) or reporting insider of a publicly traded company (a company whose shares are traded on domestic, foreign, exchange-listed and over-the-counter markets), you are required to inform us of this when you open your account. If you become an insider, significant shareholder or reporting insider of a publicly traded company, you will notify us immediately. If you are an insider, you are responsible for meeting all insider reporting obligations that apply to you - we do not take responsibility for your insider reporting obligations and we will not submit filings on your behalf. This requirement also applies if you or the account holder has trading authority for, control over, a financial interest in, and/or a beneficial ownership interest in, an account. | To clarify for our clients that we do not provide insider reporting services on their behalf. Clients must submit their own filings. |
| Client Problem Resolution Process - Step 3(a) | the TD Ombudsman by mail at P. O. Box 1, TD Centre, Toronto, Ontario, M5K 1A2, by telephone at 416-982-4884 or toll-free at 1-888-361-0319, by fax at 416-983-3460, or by email at td.ombudsman@td.com. The TD Ombudsman can only deal with your concern after you have completed Steps 1 and 2 and a resolution has not been reached. Please note that the office of the TD Ombudsman is employed by and is an affiliate of TD Bank Group. While the TD Ombudsman does not report directly to any business areas in order to protect the office's impartiality, it is not an independent dispute resolution service. The mandate of the TD Ombudsman is to review your concerns and provide a response that is objective and unbiased. | the TD Senior Customer Complaints Office Ombudsman by mail at P. O. Box 1, TD Centre, Toronto, Ontario, M5K 1A2, by telephone at 416-982- 4884 or toll-free at 1-888-361-0319, by fax at 416- 983-3460, or by email at td.sccoombudsman@td .com . The TD Senior Customer Complaints Office Ombudsman can only deal with your concern after you have completed Steps 1 and 2 and a resolution has not been reached. Please note that the office of the TD Senior Customer Complaints Office Ombudsman is employed by and is an affiliate of TD Bank Group. While the TD Senior Customer Complaints Office Ombudsman does not report directly to any business areas in order to protect the office's impartiality, it is not an independent dispute resolution service. | We have changed the name of our complaints handling office to "TD Senior Customer Complaints Office". Recent regulatory changes prevent the use of the term "ombudsman" for an internal complaints handling office at the Bank. |

| Client Problem Resolution Process - Step 3(a) | This service is voluntary and the estimated time that the TD Ombudsman takes to review and provide a response to matters is 90 days; however, complex investigations may take longer to resolve. Note that the time limit will continue to run during this review process; or | The mandate of the TD Senior Customer Complaints Office Ombudsman is to review your concerns and provide a response that is objective and unbiased. This service is voluntary and the estimated time that the TD Senior Customer Complaints Office Ombudsman takes to review and provide a response to matters is 90 days; however, complex investigations may take longer to resolve. Note that the time limit will continue to run during this review process; or | |
|--|--|--|---|
| Client Problem Resolution Process - Step 3(b) | an external agency that can assist in the resolution of your concerns. The Ombudsman for Banking Services and Investments (OBSI) is an independent dispute- resolution service that is available at no charge to clients outside of Québec who are individuals and are not a "permitted client" as defined in National Instrument 31-103 Registration Requirements, Exemptions and Ongoing Registrant Obligations. | an external agency that can assist in the resolution of your concerns. The Ombudsman for Banking Services and Investments (OBSI) is an independent dispute- resolution service that is available at no charge to clients outside of Québec who are individuals or who are nonindividuals that and are not a "permitted clients" as defined in National Instrument 31-103 Registration Requirements, Exemptions and Ongoing Registrant Obligations. | To clarify that non- individual clients (outside of Quebec) can access the 'Ombudsman for Banking Services and Investments' if they are not "permitted clients". This wording more closely aligns with the regulatory requirements. |
| Electronic Brokerage Services Client Agreement – Section 4 | Information provided through the Services has been independently obtained from various Information Providers through sources believed to be reliable. Other than statements, trade confirmations and other Information we are required to provide by IIROC Dealer Member Rules and applicable securities laws, the timeliness, sequence, accuracy and completeness of any market data or other Information or messages that TD Bank Group and the Information Providers disseminate is for your reference only and may be subject to errors. | Information provided through the Services has been independently obtained from various Information Providers through sources believed to be reliable. Other than statements, trade confirmations and other Information we are required to provide by-IIROC Dealer Member Rules Investment Dealer and Partially Consolidated Rules applicable securities laws, the timeliness, sequence, accuracy and completeness of any market data or other Information or messages that TD Bank Group and the Information Providers disseminate is for your reference only and may be subject to errors. | We have replaced the reference to "IIROC Dealer Member Rules" with "Investment Dealer and Partially Consolidated Rules", to reflect the change in applicable rules. |
| Electronic Brokerage Services Client Agreement – Section 4 | Neither TD Bank Group nor any Information Provider will be liable in any way to you or any other person for (a) any inaccuracy, error or delay, or omission of (i) any such data, Information or message or (ii) the transmission or delivery of any such data, Information or message, or (b) any loss or damage arising from or occasioned by any such inaccuracy, error, delay or omission or by reason of non-performance, or of interruption in any such data, Information or message, due to any negligent act or omission by any disseminating party or due to any "force majeure" (i.e., flood, extraordinary weather conditions, earthquake or other act of God, fire, war, insurrection, riot, labour dispute, accident, action of government, dispute, accident, communications or power failure, public health events including pandemics, equipment or software malfunctions beyond our reasonable control) or any cause beyond the reasonable control of any disseminating party except where direct losses flow from our breach of IIROC Dealer Member Rules or applicable securities laws and you have taken reasonable action to mitigate those losses. | Neither TD Bank Group nor any Information Provider will be liable in any way to you or any other person for (a) any inaccuracy, error or delay, or omission of (i) any such data, Information or message or (ii) the transmission or delivery of any such data, Information or message, or (b) any loss or damage arising from or occasioned by any such inaccuracy, error, delay or omission or by reason of non- performance, or of interruption in any such data, Information or message, due to any negligent act or omission by any disseminating party or due to any "force majeure" (i.e., flood, extraordinary weather conditions, earthquake or other act of God, fire, war, insurrection, riot, labour dispute, accident, action of government, dispute, accident, communications or power failure, public health events including pandemics, equipment or software malfunctions beyond our reasonable control) or any cause beyond the reasonable control of any disseminating party except where direct losses flow from our breach by IIROC Dealer-Member Rules Investment Dealer and Partially Consolidated Rules or applicable securities laws and you have taken reasonable action to mitigate those losses. | To clarify the position regarding a breach of our securities law obligations. |

Updates to TD Direct Investing Commission Schedule and Statement of Disclosure of Rates and Fees (TD Direct Investing SRF)

Summary of changes

Changes to the TD Direct Investing SRF are described below. Please review the changes carefully and retain this notification for future reference. If you would like the full text of the TD Direct Investing SRF, please visit **www.td.com/disrf** or call 1-800-465-5463 between 7 a.m. and 8 p.m. ET, Monday to Friday to speak to an Investment Representative.

| Section Name | Current Language | New Language | Rationale for Change |
|--------------|---|--------------------------------|--|
| Other Fees | Archive Statement Investigation fee For an investigation launched requiring information prior to the last 7 years on a per account basis To initiate an investigation request (inclusive of retrieval of one year of documents) \$100.00 Per subsequent year of documentation retrieval for the same request \$25.00 | This section has been deleted. | To more closely align with regulatory requirements on document retention periods |

Leverage Risk Disclosure and Significant Shareholder Information

Important Information about Leverage Risk

Securities law require us to remind you that using borrowed money to finance the purchase of securities involves greater risk than a purchase using cash resources only. If you borrow money to purchase securities, your responsibility to repay the loan and pay interest as required by its terms remains the same, even if the value of the securities purchased declines. An investment strategy that uses borrowed money could result in far greater losses than an investment strategy that does not use borrowed money. There may also be tax consequences to you if assets in your account must be sold in order to meet any obligations to repay the borrowed money or any interest owing.

Important Reminders for Insiders and Significant Shareholders

To maintain a level playing field for all investors, you are reminded that Canadian securities industry regulations require insiders and significant shareholders of publicly traded companies to disclose their status when opening a brokerage account, and to disclose any changes of status as they occur.

You are also reminded that if you are an insider or significant shareholder, you are required to disclose your status when placing trades on any Canadian exchange or market for equities and options issued by, or related to, the company with which you are associated.

The same declaration requirement applies if you have trading authority or power of attorney on another person's account and are placing trades on their behalf, and you or the other person is an insider or a significant shareholder of the issuer's securities. This requirement also applies to accounts where as an insider/ significant shareholder, you have a financial interest in, and/or a beneficial ownership interest in, an account.

TD Direct Investing clients who are insiders of publicly traded companies can declare their status when placing orders on WebBroker or Advanced Dashboard. These orders cannot be placed through TeleMax or TalkBroker; however, you can place orders over the phone through an Investment Representative and disclose insider/significant shareholder status. Clients of the TD Easy Trade™ service who are insiders of publicly traded companies can declare their status when placing orders on the TD Easy Trade™ App.

There are restrictions that apply to the sale of securities on the Toronto Stock Exchange (TSX) when you are a significant shareholder. We value your business. If you have questions, or to update your information regarding your insider or significant shareholder status, including whether you are a reporting insider, for TD Direct Investing clients, please log into the TD App and choose Contact Us or call 1-800-465-5463 between 7 a.m. and 8 p.m. ET, Monday to Friday to speak to an Investment Representative. Clients of the TD Easy Trade™ service can log into the TD Easy Trade™ App and select Help for a list of help resources or call an Investment Representative at 1-877-250-2588.