



# RI TRANSPARENCY REPORT 2020

TD Asset Management (TDAM USA Inc.)



An investor initiative in partnership with UNEP Finance Initiative and UN Global Compact

# About this report

The PRI Reporting Framework is a key step in the journey towards building a common language and industry standard for reporting responsible investment (RI) activities. This RI Transparency Report is one of the key outputs of this Framework. Its primary objective is to enable signatory transparency on RI activities and facilitate dialogue between investors and their clients, beneficiaries and other stakeholders. A copy of this report will be publicly disclosed for all reporting signatories on the <u>PRI website</u>, ensuring accountability of the PRI Initiative and its signatories.

This report is an export of the individual Signatory organisation's response to the PRI during the 2020 reporting cycle. It includes their responses to mandatory indicators, as well as responses to voluntary indicators the signatory has agreed to make public. The information is presented exactly as it was reported. Where an indicator offers a response option that is multiple-choice, all options that were available to the signatory to select are presented in this report. Presenting the information exactly as reported is a result of signatory feedback which suggested the PRI not summarise the information. As a result, the reports can be extensive. However, to help easily locate information, there is a **Principles index** which highlights where the information can be found and summarises the indicators that signatories complete and disclose.

## Understanding the Principles Index

The Principles Index summarises the response status for the individual indicators and modules and shows how these relate to the six <u>Principles for Responsible Investment</u>. It can be used by stakeholders as an 'at-a-glance' summary of reported information and to identify particular themes or areas of interest.

Indicators can refer to one or more Principles. Some indicators are not specific to any Principle. These are highlighted in the 'General' column. When multiple Principles are covered across numerous indicators, in order to avoid repetition, only the main Principle covered is highlighted.

All indicators within a module are presented below. The status of indicators is shown with the following symbols:

Symbol	Status
×	The signatory has completed all mandatory parts of this indicator
Ø	The signatory has completed some parts of this indicator
۵	This indicator was not relevant for this signatory
-	The signatory did not complete any part of this indicator
ß	The signatory has flagged this indicator for internal review

Within the table, indicators marked in blue are mandatory to complete. Indicators marked in grey are voluntary to complete.

1



Principles Index



Organisa	ganisational Overview							le		General
Indicator	Short description	Status	Disclosure	1	2	3	4	5	6	
OO TG		8	n/a							
OO 01	Signatory category and services	1	Public							✓
OO 02	Headquarters and operational countries	✓	Public							✓
OO 03	Subsidiaries that are separate PRI signatories	1	Public							~
OO 04	Reporting year and AUM	1	Public							✓
OO 05	Breakdown of AUM by asset class	~	Asset mix disclosed in OO 06							✓
OO 06	How would you like to disclose your asset class mix	1	Public							×
00 07	Fixed income AUM breakdown	1	Public							✓
80 OO	Segregated mandates or pooled funds	₿	n/a							✓
OO 09	Breakdown of AUM by market	1	Public							✓
OO 10	Active ownership practices for listed assets	~	Public							~
00 11	ESG incorporation practices for all assets	1	Public							✓
00 12	Modules and sections required to complete	1	Public							✓
OO LE 01	Breakdown of listed equity investments by passive and active strategies	~	Public							~
OO LE 02	Reporting on strategies that are <10% of actively managed listed equities	₿	n/a							~
OO FI 01	Breakdown of fixed income investments by passive and active strategies	~	Public							×
OO FI 02	Reporting on strategies that are <10% of actively managed fixed income	₽	n/a							~
OO FI 03	Fixed income breakdown by market and credit quality	~	Public							×
OO SAM 01	Breakdown of externally managed investments by passive and active strategies	₿	n/a							✓
OO PE 01	Breakdown of private equity investments by strategy	•	n/a							✓
OO PE 02	Typical level of ownership in private equity investments	₽	n/a							×
OO PR 01	Breakdown of property investments	₿	n/a							~
OO PR 02	Breakdown of property assets by management	₿	n/a							~
OO PR 03	Largest property types	₿	n/a							~
OO INF 01	Breakdown of infrastructure investments	₽	n/a							×
OO INF 02	Breakdown of infrastructure assets by management	₿	n/a							~
OO INF 03	Largest infrastructure sectors	₿	n/a							~
OO HF 01	Breakdown of hedge funds investments by strategies	₿	n/a							~
OO End	Module confirmation page	✓	-							



CCStrate			Ρ		General					
Indicator	Short description	Status	Disclosure	1	2	3	4	5	6	
SG 01	RI policy and coverage	✓	Public							✓
SG 01 CC	Climate risk	✓	Private							✓
SG 02	Publicly available RI policy or guidance documents	1	Public						~	
SG 03	Conflicts of interest	✓	Public							✓
SG 04	Identifying incidents occurring within portfolios	~	Public							~
SG 05	RI goals and objectives	✓	Public							✓
SG 06	Main goals/objectives this year	✓	Public							✓
SG 07	RI roles and responsibilities	✓	Public							✓
SG 07 CC	Climate-issues roles and responsibilities	✓	Private							✓
SG 08	RI in performance management, reward and/or personal development	1	Private							✓
SG 09	Collaborative organisations / initiatives	✓	Public				✓	✓		
SG 09.2	Assets managed by PRI signatories	₿	n/a	✓						
SG 10	Promoting RI independently	✓	Public				<ul> <li>✓</li> </ul>			
SG 11	Dialogue with public policy makers or standard setters	1	Public				~	~	~	
SG 12	Role of investment consultants/fiduciary managers	•	Public				~			
SG 13	ESG issues in strategic asset allocation	✓	Public	✓						
SG 13 CC		₿	n/a							✓
SG 14	Long term investment risks and opportunity	~	Public	~						
SG 14 CC		✓	Private							✓
SG 15	Allocation of assets to environmental and social themed areas	1	Public	~						
SG 16	ESG issues for internally managed assets not reported in framework	₿	n/a							✓
SG 17	ESG issues for externally managed assets not reported in framework	₽	n/a							✓
SG 18	Innovative features of approach to RI	✓	Public							✓
SG 19	Communication	✓	Public		✓				<ul> <li>✓</li> </ul>	
SG End	Module confirmation page	✓	-							



Direct - Listed Equity Incorporation							cip	le		General
Indicator	Short description	Status	Disclosure	1	2	3	4	5	6	
LEI 01	Percentage of each incorporation strategy	1	Public	✓						
LEI 02	Type of ESG information used in investment decision	~	Public	~						
LEI 03	Information from engagement and/or voting used in investment decision- making	~	Public	*						
LEI 04	Types of screening applied	8	n/a	<ul> <li>✓</li> </ul>						
LEI 05	Processes to ensure screening is based on robust analysis	8	n/a	~						
LEI 06	Processes to ensure fund criteria are not breached	8	n/a	~						
LEI 07	Types of sustainability thematic funds/mandates	8	n/a	~						
LEI 08	Review ESG issues while researching companies/sectors	~	Public	~						
LEI 09	Processes to ensure integration is based on robust analysis	~	Public	~						
LEI 10	Aspects of analysis ESG information is integrated into	~	Public	~						
LEI 11	ESG issues in index construction	8	n/a	~						
LEI 12	How ESG incorporation has influenced portfolio composition	~	Public	~						
LEI 13	Examples of ESG issues that affected your investment view / performance	1	Public	~						
LEI End	Module confirmation page	✓	-							



Direct -	Direct - Listed Equity Active Ownership							le	Genera	General
Indicator	Short description	Status	Disclosure	1	2	3	4	5	6	
LEA 01	Description of approach to engagement	✓	Public		✓					
LEA 02	Reasoning for interaction on ESG issues	1	Public	✓	✓	~				
LEA 03	Process for identifying and prioritising engagement activities	*	Public		~					
LEA 04	Objectives for engagement activities	✓	Public		✓					
LEA 05	Process for identifying and prioritising collaborative engagement	4	Public		~					
LEA 06	Role in engagement process	✓	Public		✓		<ul> <li>✓</li> </ul>			
LEA 07	Share insights from engagements with internal/external managers	~	Public	~	~					
LEA 08	Tracking number of engagements	✓	Public		~					
LEA 09	Number of companies engaged with, intensity of engagement and effort	*	Public		~					
LEA 10	Engagement methods	✓	Public		✓					
LEA 11	Examples of ESG engagements	✓	Public		✓					
LEA 12	Typical approach to (proxy) voting decisions	*	Public		~					
LEA 13	Percentage of voting recommendations reviewed	4	Public		~					
LEA 14	Securities lending programme	✓	Public		~					
LEA 15	Informing companies of the rationale of abstaining/voting against management	*	Public		~					
LEA 16	Informing companies of the rationale of abstaining/voting against management	*	Public		~					
LEA 17	Percentage of (proxy) votes cast	1	Public		~					
LEA 18	Proportion of ballot items that were for/against/abstentions	4	Public		~					
LEA 19	Proportion of ballot items that were for/against/abstentions	*	Public		~					
_EA 20	Shareholder resolutions	✓	Public		✓					
_EA 21	Examples of (proxy) voting activities	✓	Public		✓					
EA End	Module confirmation page	✓	-							



Direct -	Principle					General				
Indicator	Short description	Status	Disclosure	1	2	3	4	5	6	
FI 01	Incorporation strategies applied	✓	Public	✓						
FI 02	ESG issues and issuer research	✓	Public	✓						
FI 03	Processes to ensure analysis is robust	✓	Public	✓						
FI 04	Types of screening applied	8	n/a	<ul> <li>✓</li> </ul>						
FI 05	Examples of ESG factors in screening process	8	n/a	~						
FI 06	Screening - ensuring criteria are met	8	n/a	✓						
FI 07	Thematic investing - overview	8	n/a	~						
FI 08	Thematic investing - themed bond processes	8	n/a	~						
FI 09	Thematic investing - assessing impact	₿	n/a	✓						
FI 10	Integration overview	1	Public	~						
FI 11	Integration - ESG information in investment processes	~	Public	~						
FI 12	Integration - E,S and G issues reviewed	1	Public	<ul> <li>✓</li> </ul>						
FI 13	ESG incorporation in passive funds	8	n/a	~						
FI 14	Engagement overview and coverage	1	Public		✓					
FI 15	Engagement method	✓	Public	✓	✓					
FI 16	Engagement policy disclosure	✓	Public	✓	✓					
FI 17	Financial/ESG performance	✓	Private							✓
FI 18	Examples - ESG incorporation or engagement	✓	Public	~	~					
FI End	Module confirmation page	1	-							

Confidence building measures							Principle						
Indicator	Short description	Status	Disclosure	1	2	3	4	5	6				
CM1 01	Assurance, verification, or review	✓	Public							✓			
CM1 02	Assurance of last year`s PRI data	✓	Public							✓			
CM1 03	Other confidence building measures	✓	Public							×			
CM1 04	Assurance of this year`s PRI data	✓	Public							×			
CM1 05	External assurance	8	n/a							✓			
CM1 06	Assurance or internal audit	8	n/a							×			
CM1 07	Internal verification	✓	Public							✓			
CM1 01 End	Module confirmation page	✓	-										



# TD Asset Management (TDAM USA Inc.)

# **Reported Information**

Public version

Organisational Overview

# **PRI disclaimer**

This document presents information reported directly by signatories. This information has not been audited by the PRI Secretariat or any other party acting on their behalf. While this information is believed to be reliable, no representations or warranties are made as to the accuracy of the information presented, and no responsibility or liability can be accepted for any error or omission.



 Basic information

 00 01
 Mandatory
 Public
 Gateway/Peering
 General

 00 01.1
 Select the services and funds you offer

 Select the services and funds you offer
 % of asset under management (AUM) in ranges

 Fund management
 0%

 0.10%
 01.050%

	<ul> <li>● 10-50%</li> <li>○ &gt;50%</li> </ul>	
Fund of funds, manager of managers, sub-advised products	<ul> <li>0%</li> <li>&lt;10%</li> <li>10-50%</li> <li>&gt;50%</li> </ul>	
Other	<ul> <li>○ 0%</li> <li>○ &lt;10%</li> <li>○ 10-50%</li> <li>● &gt;50%</li> </ul>	Please specify Segregated
Total 100%		

### Further options (may be selected in addition to the above)

□ Hedge funds

□ Fund of hedge funds

000	2 Mandatory		ndatory	Public	Peering	General
	00 02	.1	Select the location of your organisa	tion's headquarters	3.	
	Canad	la				



00 02	2 Indicate the number of countrie	es in which you have	offices (including your headqua	arters).
01				
● 2-5				
○ 6-10	)			
○ >10				
00 02.	3 Indicate the approximate numb	per of staff in your or	ganisation in full-time equivalen	ts (FTE).
	FTE			
348				
03	Mandatory	Public	Descriptive	Genera
OO 03.	1 Indicate whether you have sub- their own right.	sidiaries within your	organisation that are also PRI s	signatories in
⊖ Yes				
No				
04	Mandatory	Public	Gateway/Peering	Genera
	1 Indicate the year end date for y	our reporting vear.		
00 04.		<u> </u>		

00 04.2	Indicate your total AUM at the end of your reporting year.
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Include the AUM of subsidiaries, but exclude advisory/execution only assets, and exclude the assets of your PRI signatory subsidiaries that you have chosen not to report on in OO 03.2

	trillions	billions	millions	thousands	hundreds
Total AUM		6	364	360	370
Currency	CAD				
Assets in USD		4	786	288	343

 $\hfill\square$  Not applicable as we are in the fund-raising process



Indicate the assets which are subject to an execution and/or advisory approach. Provide this figure based on the end of your reporting year

☑ Not applicable as we do not have any assets under execution and/or advisory approach

Based on your reporting above, your total AUM is between 1 and 4.99 US\$ billion, and therefore your 2019/20 fee will be  $\pounds$  4,457. Note that your total AUM is calculated by summing all figures provided in OO 04.2, 04.3, and 04.4.



### OO 04.5 Additional information. [Optional]

TDAM USA Inc. ("TDAM USA" or "we") is a Delaware corporation registered as an investment adviser with the U.S. Securities and Exchange Commission (SEC). In providing investment management services and advice, TDAM USA Inc. has available to it, and draws on, the personnel, resources and experience of TD Asset Management Inc. TD Asset Management Inc. is not registered in the United States as an investment adviser with the SEC and does not offer its services within the United States. TD Asset Management operates in the United States as TDAM USA Inc. and in Canada as TD Asset Management Inc. Both firms are wholly-owned subsidiaries of The Toronto-Dominion Bank ("TD"). A separate PRI report has been prepared by TD Asset Management Inc.

On September 30th, 2019, TDAM USA purchased the US operations of TD Greystone Asset Management, an affiliate. A separate PRI report have been prepared by TD Greystone Asset Management and it includes the information pertaining to the US operations purchased by TDAM USA.

OO 06 Mandatory Public Descriptive Gene
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### OO 06.1

Select how you would like to disclose your asset class mix.

	Internally managed (%)	Externally managed (%)	
		-	
Listed equity	35	0	
Fixed income	55	0	
Private equity	0	0	
Property	0	0	
Infrastructure	0	0	
Commodities	0	0	
Hedge funds	0	0	
Fund of hedge funds	0	0	
Forestry	0	0	
Farmland	0	0	
Inclusive finance	0	0	
Cash	0	0	
Money market instruments	10	0	

as percentage breakdown

11



Other (1), specify	0	0
Other (2), specify	0	0

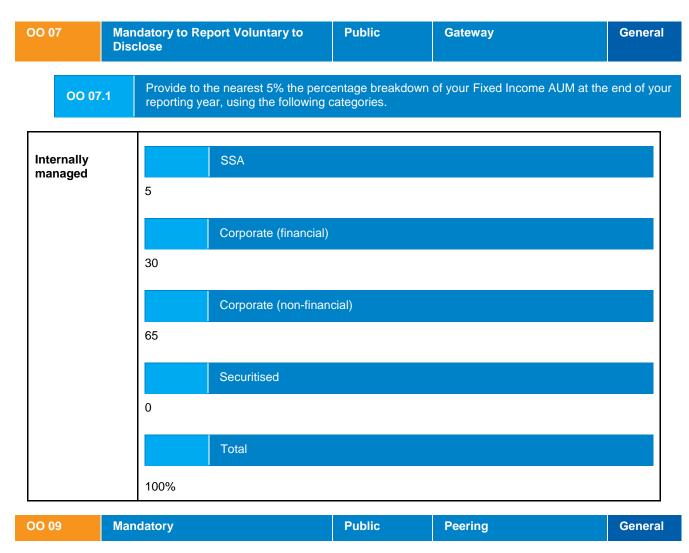
 $\odot$  as broad ranges

OO 06.2	Publish asset class mix as per attached image [Optional].		
OO 06.3	Indicate whether your organisation has any off-balance sheet assets [Optional].		
⊖ Yes			
No			

**OO 06.5** Indicate whether your organisation uses fiduciary managers.

○ Yes, we use a fiduciary manager and our response to OO 5.1 is reflective of their management of our assets.

• No, we do not use fiduciary managers.







100%

# Asset class implementation gateway indicators OO 10 Mandatory Public Gateway General OO 10.1 Select the active ownership activities your organisation implemented in the reporting year. Itele equity - engagement Itele engage with companies on ESG factors via our staff, collaborations or service providers. Itele engage directly and do not require external managers to engage with companies on ESG factors.

### Listed equity - voting

I We cast our (proxy) votes directly or via dedicated voting providers

□ We do not cast our (proxy) votes directly and do not require external managers to vote on our behalf

### Fixed income SSA – engagement

☑ We engage with SSA bond issuers on ESG factors via our staff, collaborations or service providers.

 $\Box$  We do not engage directly and do not require external managers to engage with SSA bond issuers on ESG factors. Please explain why you do not.



### Fixed income Corporate (financial) - engagement

I We engage with companies on ESG factors via our staff, collaborations or service providers.

 $\Box$  We do not engage directly and do not require external managers to engage with companies on ESG factors. Please explain why you do not.

### Fixed income Corporate (non-financial) - engagement

☑ We engage with companies on ESG factors via our staff, collaborations or service providers.

 $\Box$  We do not engage directly and do not require external managers to engage with companies on ESG factors. Please explain why you do not.

00 11		Mano	latory	Public	Gateway	General
	00 11	.1	Select the internally managed asserinvestment decisions and/or your ac			
			Listed equity			
	• V	Ve addr	ess ESG incorporation.			
	$\circ$ V	Ve do n	ot do ESG incorporation.			
			1			
			Fixed income - SSA			
	• V	Ve addr	ess ESG incorporation.			
	$\circ$ V	Ve do n	ot do ESG incorporation.			
			Fixed income - corporate (financia	al)		
	• V	Ve addr	ess ESG incorporation.			
	$\circ$ V	Ve do n	ot do ESG incorporation.			

### Fixed income - corporate (non-financial)

• We address ESG incorporation.

 $\odot$  We do not do ESG incorporation.

### Money market instruments

• We address ESG incorporation.

 $\odot$  We do not do ESG incorporation.

OO 12 Ma		Mar	ndatory	Public	Gateway	General
	00 12	.1	Below are all applicable modules or report (asset classes representing 1 Those which are voluntary to report	10% or more of you	ir ÁUM) are already ticked and re	



0		1
Core	modu	les

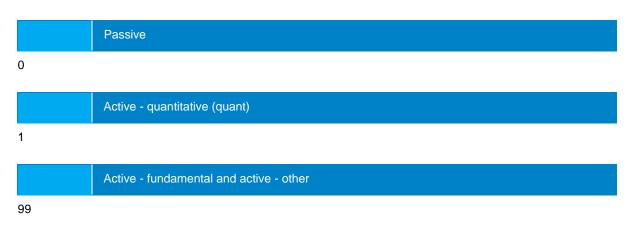
- ☑ Organisational Overview
- ☑ Strategy and Governance

	RI implementation directly or via service providers
	Direct - Listed Equity incorporation
✓ Listed E	quity incorporation
	Direct - Listed Equity active ownership
⊠ Engage	ments
☑ (Proxy)	voting
	Direct - Fixed Income
☑ Fixed in	come - SSA
☑ Fixed in	come - Corporate (financial)
Fixed in	come - Corporate (non-financial)





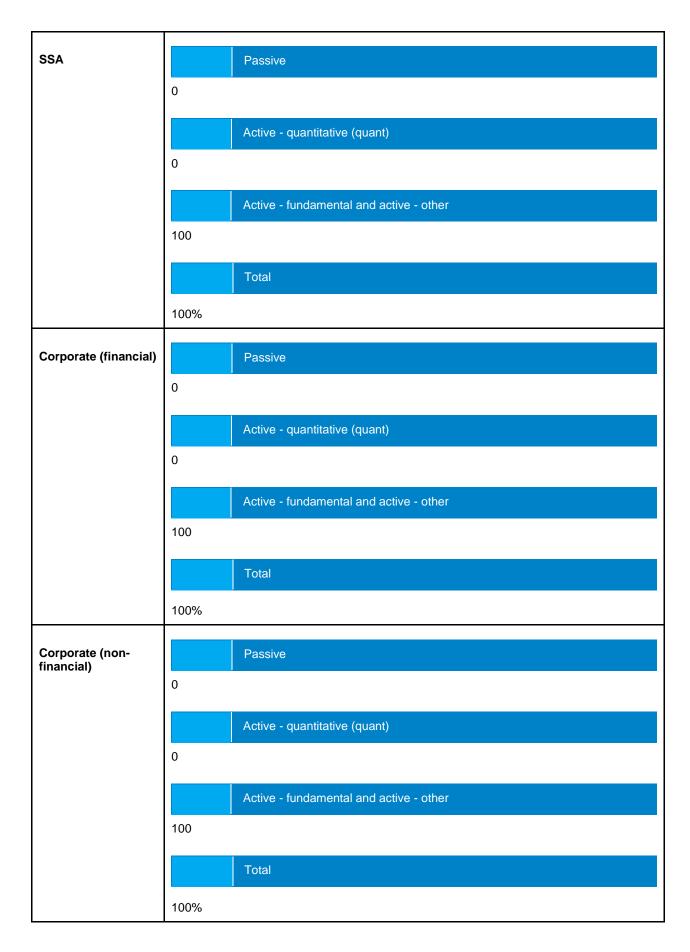
### Percentage of internally managed listed equities





			Total			
	100%					
OO FI 01 Mandatory to Report Voluntary to Disclose			Public	Gateway	General	
OO FI 01.1			Provide a breakdown of vour inter	nally managed fixed	l income securities by active and	passive







OO FI 03 Mandatory	Public	Descriptive	General
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Update: this indicator has changed from "*Mandatory to report, voluntary to disclose*" to "*Mandatory*". Your response to this indicator will be published in the Public Transparency Report. This change is to enable improved analysis and peering.

**OO FI 03.1** Indicate the approximate (+/- 5%) breakdown of your SSA investments, by developed markets and emerging markets.

SSA		
		Developed markets
	100	
		Emerging markets
	0	
		Total
	100%	

### OO FI 03.2

Indicate the approximate (+/- 5%) breakdown of your corporate and securitised investments by investment grade or high-yield securities.

Туре	Investment grade (+/- 5%)	High-yield (+/- 5%)	Total internally managed
Corporate (financial)	● >50%	○ >50%	100%
	○ 10-50% ○ <10%	○ 10-50% ○ <10%	
	○ 0%	• 0%	
Corporate (non-financial)	○ 10-50% ○ <10%	○ >50% ○ 10-50% ○ <10%	100%
	○ 0%	● 0%	

If you are invested in private debt and reporting on ratings is not relevant for you, please indicate below

□ OO FI 03.2 is not applicable as our internally managed fixed income assets are invested only in private debt.



# TD Asset Management (TDAM USA Inc.)

**Reported Information** 

Public version

Strategy and Governance

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New selection options have been added to this indicator. Please review your prefilled responses carefully.

SG 01.1	Indicate if you have an investment policy that covers your responsible investment approach.
Yes	

SG 01.2 Indicate the components/types and coverage of your policy.

### Select all that apply

Policy components/types	Coverage by AUM
☑ Policy setting out your overall approach	Applicable policies cover all AUM
□ Formalised guidelines on environmental factors	$\bigcirc$ Applicable policies cover a majority of AUM
□ Formalised guidelines on social factors	$\bigcirc$ Applicable policies cover a minority of AUM
$\hfill\square$ Formalised guidelines on corporate governance factors	
☑ Fiduciary (or equivalent) duties	
□ Asset class-specific RI guidelines	
□ Sector specific RI guidelines	
□ Screening / exclusions policy	
☑ Engagement policy	
☑ (Proxy) voting policy	
□ Other, specify (1)	
$\Box$ Other, specify(2)	



### SG 01.3 Indicate if the investment policy covers any of the following

- I Your organisation's definition of ESG and/or responsible investment and it's relation to investments
- ☑ Your investment objectives that take ESG factors/real economy influence into account
- I Time horizon of your investment
- □ Governance structure of organisational ESG responsibilities
- ☑ ESG incorporation approaches
- ☑ Active ownership approaches
- ☑ Reporting
- □ Climate change
- $\hfill\square$  Understanding and incorporating client / beneficiary sustainability preferences
- $\Box$  Other RI considerations, specify (1)
- ☑ Other RI considerations, specify (2)

### Other description (2)

Collaboration

# **SG 01.4** Describe your organisation's investment principles and overall investment strategy, interpretation of fiduciary (or equivalent) duties, and how they consider ESG factors and real economy impact.

We are committed to applying new investment thinking to address our clients' most important challenges. We use a collaborative team based approach, emphasizing quality investing and employ a comprehensive risk management discipline.

Given the focus on quality investing and prudent risk management, ESG is used to supplement traditional investment analysis by introducing a new framework to identify and analyze risks that are often not found in accounting statements, market data and management communication.

Real economic impact is considered when it is consistent with the mandate or can have a material impact on our internal valuation models.

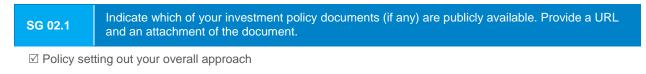
 $\bigcirc$  No

I confirm I have read and understood the Accountability tab for SG 01

### I confirm I have read and understood the Accountability tab for SG 01

SG 02	Mandatory	Public	Core Assessed	PRI 6
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### New selection options have been added to this indicator. Please review your prefilled responses carefully.



LIPL /Atto

URL/Attachment

🗹 URL



URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US\_AU\_SustainableInvesting?language= en\_US}

□ Attachment (will be made public)

☑ Fiduciary (or equivalent) duties

URL/Attachment

⊠ URL

URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US\_AU\_SustainableInvesting?language= en\_US}

□ Attachment (will be made public)

☑ Engagement policy

**URL/Attachment** 

☑ URL

URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US\_AU\_SustainableInvesting?language= en\_US}

□ Attachment (will be made public)

☑ (Proxy) voting policy



☑ URL

URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US\_AU\_SustainableInvesting?language= en\_US}

□ Attachment (will be made public)

 $\hfill\square$  We do not publicly disclose our investment policy documents

**SG 02.2** Indicate if any of your investment policy components are publicly available. Provide URL and an attachment of the document.

I Your organisation's definition of ESG and/or responsible investment and it's relation to investments

URL/Attachment





URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US\_AU\_SustainableInvesting?language= en\_US}

□ Attachment

 $\ensuremath{\boxtimes}$  Your investment objectives that take ESG factors/real economy influence into account

☑ URL

URL

**URL/Attachment** 

{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US\_AU\_SustainableInvesting?language= en\_US}

□ Attachment

☑ Time horizon of your investment

URL/Attachment

☑ URL

URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US\_AU\_SustainableInvesting?language= en\_US}

□ Attachment

☑ ESG incorporation approaches



☑ URL



□ Attachment

Active ownership approaches

URL/Attachment

☑ URL



URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US\_AU\_SustainableInvesting?language= en\_US}

☐ Attachment

☑ Reporting

	URL/Attachment
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🗹 URL

URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US\_AU\_SustainableInvesting?language= en\_US}

□ Attachment

☑ Other RI considerations, specify (2)

Other description (2)

Collaboration

URL/Attachment

☑ URL

URL

 $\label{eq:link:https://www.tdassetmanagementusa.com/tmi/content/US_AU_SustainableInvesting?language=en_US \\$ 

Attachment

□ We do not publicly disclose any investment policy components

SG 02.3	Additional information [Optional].
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### **SG 03.2** Describe your policy on managing potential conflicts of interest in the investment process.

We have a variety of potential conflicts of interest that arise in our business, including from being a wholly owned subsidiary of The Toronto-Dominion Bank. We have implemented policies and procedures to help us in identify and address the potential conflicts. We have structured our business so that where possible, potential conflicts are avoided or mitigated. Where that is not possible, we endeavour to inform our clients of the potential conflicts. In all respects, we aim to operate our business to ensure that, in all cases, we adhere to our fiduciary duty to act in the best interest of each client account. Our potential conflicts are extensively disclosed in the relevant client disclosure document; TDAM USA, Inc. Firm Brochure (Form ADV Part 2).

### $\bigcirc$ No

SG 0	4	Volu	untary	Public	Descriptive	General
	SG 04.	1	Indicate if your organisation has a p investee entities.	process for identifyi	ng and managing incidents that o	ccur within
	● Yes ○ No					
	SG 04.:	2	Describe your process on managing	g incidents		

Our investment teams (Portfolio Managers and sector analysts) will start the process as follows:

• Through meetings / conference calls with the portfolio company / sell-side analysts / industry experts, our sector analyst would lead the discovery process to understand the cause of the incidents, what actions have or will be taken and any potential implications from both a financial and non-financial perspective.

• Portfolio Managers are involved through the process and are updated on the analysts' findings, in order to make appropriate investment decisions.

### **Objectives and strategies** SG 05 Mandatory **Public** Gateway/Core Assessed General Indicate if and how frequently your organisation sets and reviews objectives for its responsible SG 05.1 investment activities. Quarterly or more frequently ○ Biannually ○ Annually ○ Less frequently than annually ○ Ad-hoc basis ○ It is not set/reviewed Voluntary **Public** Descriptive SG 06 General List the main responsible investment objectives that your organisation set for the reporting year. SG 06.1



Responsible investment processes

☑ Provide training on ESG incorporation

Key performance indicator

Build awareness and incorporate additional ESG data and ratings into investment processes.

Progress achieved

Continued to expand understanding and use of ESG data, ratings, and tools, which has enhanced investment analyses around ESG.

□ Provide training on ESG engagement

Improved communication of ESG activities within the organisation

Key performance indicator

Updating the ESG-related content on our intranet. Enhancing overall internal disclosure on ESG engagements.

Progress achieved

Continued to improve internal communication on our ESG activities, engagement efforts and industry developments.

We continued to broaden our communication to our client relationship managers. We continued to publish our annual ESG summary, highlighting our activities and accomplishments.

☑ Improved engagement to encourage change with regards to management of ESG issues

Key performance indicator

Better tracking the number of companies that we engage with individually or collaboratively and monitoring those engagement outcomes.

**Progress achieved** 

We prioritized our engagements to focus on companies seen as having high ESG risk exposures. We have set out more defined goals prior to engagements and continue to systematically track progress.

☑ Improved ESG incorporation into investment decision making processes

Key performance indicator

Ensuring ESG ratings are incorporated in all company/sector reports. Conducting portfolio ESG rating analysis on an annual basis.



### Progress achieved

Using a rating from an independent ESG research firm, we now review ESG scores for several funds. The scores and the underlying holdings with the lowest ESG rating are included in the Risk Snapshot and reviewed on quarterly basis.

On annual basis, relative ESG under performers with material potential risk impact are prioritized for engagement planning, with an investment decision to be concluded at the end of the engagement.

- □ Other, specify (1)
- □ Other, specify (2)
- $\Box$  Other, specify (3)
- $\hfill\square$  None of the above

### Financial performance of investments

□ Increase portfolio performance by consideration of ESG factors

- □ Other, specify (1)
- $\Box$  Other, specify (2)
- $\Box$  Other, specify (3)
- ☑ None of the above

### ESG characteristics of investments

- □ Over or underweight companies based on ESG characteristics
- □ Improve ESG ratings of portfolio
- □ Setting carbon reduction targets for portfolio
- ☑ Other, specify (1)

### Other description (1)

Incorporation of climate-based portfolio analysis.

### Key performance indicator

Continue to build awareness around climate-based scenario analysis to better understand climate risks within portfolios.

### Progress achieved

Contributed to the UNEP FI TCFD Investor Pilot that explored climate-based scenario analysis. Our perspectives were part of the final UNEP FI report entitled "Changing Course" which was published in May 2019. We continue to explore climate-based scenario analysis tools and methodologies.

- □ Other, specify (2)
- $\Box$  Other, specify (3)
- □ None of the above



Other activities

- □ Joining and/or participation in RI initiatives
- I Encouraging others to join a RI initiative

Key performance indicator

Speak publicly at events and conferences to promote responsible investment, publicly encourage adoption of PRI.

Progress achieved

### Participated in various events during 2019.

- □ Documentation of best practice case studies
- ☑ Using case studies to demonstrate engagement and ESG incorporation to clients

Key performance indicator

Discussing ESG activities with interested clients from time to time, and preparing a thematic report on ESG.

Progress achieved

TD Asset Management Inc. published the following two ESG-related thematic reports, which showcased how we integrate ESG factors into our fundamental research:

New Age of Tobacco: An in-depth look at the changing dynamics of the industry and its future.

International Maritime Organization (IMO) 2020: How will this new regulation impact the commercial shipping industry and their stakeholders.

We also published perspectives from our Quantitative team, discussing the growing interest in ESG and the evolving nature of ESG data and ratings:

Quantitative Equity Investing & Responsible investing

These reports are in addition to TDAM USA's contributions to UNEP FI TCFD Investor Pilot Report - Changing Course - that focused on climate-based scenario analysis.

- $\Box$  Other, specify (1)
- □ Other, specify (2)
- $\Box$  Other, specify (3)

□ None of the above

SG 06.2 Additional information

Governance and human resources



SG 07	Mar	ndatory	Public	Core Assessed	General
SG 07	.1	Indicate the internal and/or external they have oversight and/or implement			ch whether

### Roles

 $\ensuremath{\boxdot}$  Board members or trustees

□ Oversight/accountability for responsible investment

□ Implementation of responsible investment

I No oversight/accountability or implementation responsibility for responsible investment

☑ Internal Roles (triggers other options)

### Select from the below internal roles

☑ Chief Executive Officer (CEO), Chief Investment Officer (CIO), Chief Operating Officer (COO), Investment Committee

☑ Oversight/accountability for responsible investment

□ Implementation of responsible investment

 $\Box$  No oversight/accountability or implementation responsibility for responsible investment

□ Other Chief-level staff or head of department, specify

☑ Portfolio managers

☑ Oversight/accountability for responsible investment

☑ Implementation of responsible investment

□ No oversight/accountability or implementation responsibility for responsible investment

### ☑ Investment analysts

□ Oversight/accountability for responsible investment

 $\ensuremath{\boxdot}$  Implementation of responsible investment

 $\Box$  No oversight/accountability or implementation responsibility for responsible investment

□ Dedicated responsible investment staff

- □ Investor relations
- $\boxdot$  Other role, specify (1)

### Other description (1)

### Legal

I Oversight/accountability for responsible investment

☑ Implementation of responsible investment

 $\Box$  No oversight/accountability or implementation responsibility for responsible investment

☑ Other role, specify (2)

### Other description (2)

Investment Risk



- Oversight/accountability for responsible investment
- ☑ Implementation of responsible investment
- □ No oversight/accountability or implementation responsibility for responsible investment
- □ External managers or service providers

**SG 07.2** For the roles for which you have RI oversight/accountability or implementation responsibilities, indicate how you execute these responsibilities.

An ESG Committee manages TDAM USA's ESG strategy.

TDAM USA's ESG committee reviews engagements that we have participated in and industry trends, as well as discusses ESG objectives and implementation status.

Members of the committee are comprised of senior members from the following teams: portfolio management, regulatory risk, legal, investment risk, product and relationship management.

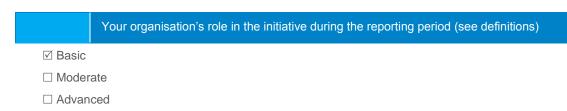


I confirm I have read and understood the Accountability tab for SG 07



### Select all that apply

☑ Principles for Responsible Investment



Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]

Continued the methane emission engagement and acting as lead investor to engage with Pembina Pipeline; attended the engagement calls as participant.

- □ Asian Corporate Governance Association
- □ Australian Council of Superannuation Investors
- □ AVCA: Sustainability Committee
- □ France Invest La Commission ESG
- □ BVCA Responsible Investment Advisory Board
- ☑ CDP Climate Change

Your organisation's role in the initiative during the reporting period (see definitions)

☑ Basic

□ Moderate

□ Advanced

Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]

### Signed up to the initiative

### ☑ CDP Forests

Your organisation's role in the initiative during the reporting period (see definitions) ☑ Basic ☐ Moderate ☐ Advanced Provide a brief commentary on the level of your organisation's involvement in the initiative.
[Optional]

### Signed up to the initiative

☑ CDP Water

Your organisation's role in the initiative during the reporting period (see definitions)

- ☑ Basic
- □ Moderate
- □ Advanced



Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]

### Signed up to the initiative

- □ CFA Institute Centre for Financial Market Integrity
- □ Climate Action 100+
- □ Code for Responsible Investment in SA (CRISA)
- □ Council of Institutional Investors (CII)
- □ Eumedion
- □ Extractive Industries Transparency Initiative (EITI)
- □ ESG Research Australia
- □ Invest Europe Responsible Investment Roundtable
- □ Global Investors Governance Network (GIGN)
- □ Global Impact Investing Network (GIIN)
- □ Global Real Estate Sustainability Benchmark (GRESB)
- □ Green Bond Principles
- □ HKVCA: ESG Committee
- □ Institutional Investors Group on Climate Change (IIGCC)
- □ Interfaith Center on Corporate Responsibility (ICCR)
- □ International Corporate Governance Network (ICGN)
- □ Investor Group on Climate Change, Australia/New Zealand (IGCC)
- □ International Integrated Reporting Council (IIRC)
- □ Investor Network on Climate Risk (INCR)/CERES
- □ Local Authority Pension Fund Forum
- □ Principles for Financial Action in the 21st Century
- □ Principles for Sustainable Insurance
- □ Regional or National Social Investment Forums (e.g. UKSIF, Eurosif, ASRIA, RIAA), specify
- □ Responsible Finance Principles in Inclusive Finance
- □ Shareholder Association for Research and Education (Share)
- ☑ United Nations Environmental Program Finance Initiative (UNEP FI)

### Your organisation's role in the initiative during the reporting period (see definitions)

- Basic
- □ Moderate
- ☑ Advanced



Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]

TDAM USA participated in the UNEP FI TCFD Investor Pilot that ran from 2018 through 2019. This effort sought to inform investors and asset managers on how to identify and assess climate-related risks, particularly in regards to implementing climate-based scenario analyses on portfolios. The FSB's Task Force on Climate-Related Disclosures served as the catalyst for the pilot. TDAM USA and other participating firms discussed and gave feedback on the scenarios, models, and metrics being established by a provider of climate risk data. In 2019, TDAM USA continued to provide feedback and made significant contributions to the review of the final UNEP FI report "Changing Course.

- □ United Nations Global Compact
- I Other collaborative organisation/initiative, specify

### Investor Stewardship Group

Your organisation's role in the initiative during the reporting year (see definitions)

☑ Basic

□ Moderate

 $\Box$  Advanced

Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]

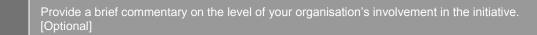
Attended the ISG All Members Meeting and Corporate Issuers Conference at the University of Delaware Weinberg Center, contributing to the discussion between investor members and corporations on advancing the ISG Stewardship Principles and Corporate Governance Principles.

### ☑ Other collaborative organisation/initiative, specify

### **CDP** Carbon Action

Your organisation's role in the initiative during the reporting year (see definitions)

- ☑ Basic
- □ Moderate
- □ Advanced



### Signed up to the initiative

□ Other collaborative organisation/initiative, specify

□ Other collaborative organisation/initiative, specify

SG 10   Mandatory   Public   Core Assessed   PRI 4
--



Indicate if your organisation promotes responsible investment, independently of collaborative initiatives.
Indicate the actions your organisation has taken to promote responsible investment independently of collaborative initiatives. Provide a description of your role in contributing to the objectives of the selected action and the typical frequency of your participation/contribution.

☑ Provided or supported education or training programmes (this includes peer to peer RI support) Your education or training may be for clients, investment managers, actuaries, broker/dealers, investment consultants, legal advisers etc.)

### Description

Provided presentation on ESG risks and strategies to internal relationship managers.

### Frequency of contribution

- $\bigcirc$  Quarterly or more frequently
- $\bigcirc$  Biannually
- $\bigcirc$  Annually
- Less frequently than annually
- Ad hoc
- $\bigcirc$  Other

I Provided financial support for academic or industry research on responsible investment

### Description

Our commission allocation takes into consideration brokers that are promoting or providing broad industry research on ESG.

### Frequency of contribution

 $\bigcirc$  Quarterly or more frequently

- Biannually
- $\bigcirc$  Annually
- Less frequently than annually
- $\bigcirc$  Ad hoc
- Other

specify

### Semi-annual

Provided input and/or collaborated with academia on RI related work

 $\Box$  Encouraged better transparency and disclosure of responsible investment practices across the investment industry

Spoke publicly at events and conferences to promote responsible investment



### Description

On speaking events at conferences (both public events or for our internal distribution partners) we promote our ESG philosophy and how it is integrated into our fundamental analysis.

### Frequency of contribution

- Quarterly or more frequently
- $\bigcirc$  Biannually
- Annually
- $\odot$  Less frequently than annually
- $\bigcirc$  Ad hoc
- $\bigcirc$  Other

I Wrote and published in-house research papers on responsible investment

### Description

Wrote and published in-house research papers on responsible investment.

### Frequency of contribution

- Quarterly or more frequently
- Biannually
- Annually
- $\bigcirc$  Less frequently than annually
- $\bigcirc$  Ad hoc
- $\bigcirc$  Other

I Encouraged the adoption of the PRI

Description

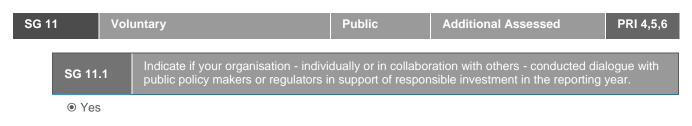
We continue to collaborate and advance the value of the PRI framework.



#### Frequency of contribution

- O Quarterly or more frequently
- $\bigcirc$  Biannually
- Annually
- $\bigcirc$  Less frequently than annually
- Ad hoc
- $\bigcirc$  Other
- □ Responded to RI related consultations by non-governmental organisations (OECD, FSB etc.)
- $\hfill\square$  Wrote and published articles on responsible investment in the media
- $\square$  A member of PRI advisory committees/ working groups, specify
- □ On the Board of, or officially advising, other RI organisations (e.g. local SIFs)
- □ Other, specify

 $\bigcirc$  No





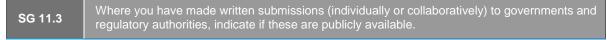
□ Yes, individually

I Yes, in collaboration with others

#### SG 11.2 Select the methods you have used.

I Endorsed written submissions to governments, regulators or public policy-makers developed by others

- Drafted your own written submissions to governments, regulators or public-policy markers
- □ Participated in face-to-face meetings with government members or officials to discuss policy
- $\Box$  Other, specify



Yes, publicly available

provide URL

{hyperlink:https://theinvestoragenda.org/wp-content/uploads/2019/12/191201-GISGCC-FINAL-for-COP25.pdf}

 $\bigcirc$  No

 $\bigcirc$  No



#### Outsourcing to fiduciary managers and investment consultants

SG 12 Mandatory	Public	Core Assessed	PRI 4
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#### New selection options have been added to this indicator. Please review your prefilled responses carefully.

SG 12.1 Indicate whether your organisation uses investment consultants.	
---	--

 $\Box$  Yes, we use investment consultants

☑ No, we do not use investment consultants.

#### ESG issues in asset allocation

SG 13	Mar	ndatory	Public	Descriptive	PRI 1
SG 13	5.1	Indicate whether the organisation can provide a description of the scenarion etc.).			

 $\hfill\square$  Yes, in order to assess future ESG factors

 $\hfill\square$  Yes, in order to assess future climate-related risks and opportunities

 $\ensuremath{\boxtimes}$  No, our organisation does not currently carry out scenario analysis and/or modelling

#### SG 13.3 Additional information. [OPTIONAL]

In 2019, we continued our efforts toward conducting climate-based scenario analysis across TDAM USA portfolios. TDAM USA participated in the UNEP FI TCFD Investor Pilot to better understand and provide perspective on methodologies for assessing an organization's resilience to future climate scenarios. To trial Carbon Delta's scenario tool, we provided holding data for two equity portfolios, one that holds global equities and a second one predominantly consisting of Canadian equities. The analysis derived the prospective Climate Value at Risk (CVaR), or the potential loss a portfolio could face given the costs that the underlying companies would incur to achieve a global warming of 2°C. UNEP FI's publication "Changing Course" released in May 2019 provides further information regarding TDAM USA's case study. The report can be accessed via the following link: https://www.unepfi.org/wordpress/wp-content/uploads/2019/05/TCFD-Changing-Course-Oct-19.pdf

The additional climate data and scenarios provided by Carbon Delta have further enriched the way we think about climate risks. TDAM USA continues to explore scenario analysis tools to gain greater insights about the varied methodologies and understand which are best suited for application to TDAM USA portfolios.

SG 14         Mandatory to Report Voluntary to Disclose         Public         Additional Assessed         PRI	PRI 1
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# **SG 14.1** Some investment risks and opportunities arise as a result of long term trends. Indicate which of the following are considered.

- ☑ Changing demographics
- ☑ Climate change
- ☑ Resource scarcity
- Technological developments
- $\Box$  Other, specify(1)
- $\Box$  Other, specify(2)
- $\hfill\square$  None of the above

# **SG 14.2** Indicate which of the following activities you have undertaken to respond to climate change risk and opportunity

- Established a climate change sensitive or climate change integrated asset allocation strategy
- □ Targeted low carbon or climate resilient investments
- □ Phase out your investments in your fossil fuel holdings
- $\hfill\square$  Reduced portfolio exposure to emissions intensive or fossil fuel holdings
- $\ensuremath{\boxdot}$  Used emissions data or analysis to inform investment decision making
- $\ensuremath{\boxtimes}$  Sought climate change integration by companies
- Sought climate supportive policy from governments
- □ Other, specify
- □ None of the above

# **SG 14.3** Indicate which of the following tools the organisation uses to manage climate-related risks and opportunities.

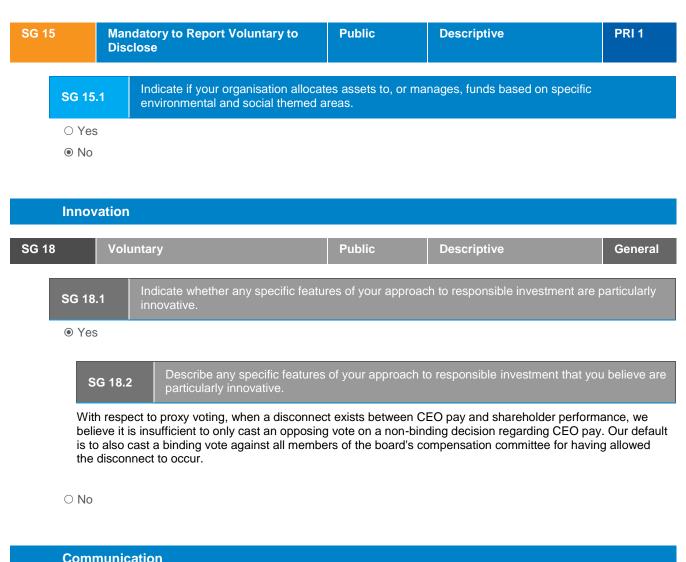
- □ Scenario analysis
- Disclosures on emissions risks to clients/trustees/management/beneficiaries
- □ Climate-related targets
- I Encouraging internal and/or external portfolio managers to monitor emissions risks
- Emissions-risk monitoring and reporting are formalised into contracts when appointing managers
- □ Weighted average carbon intensity
- □ Carbon footprint (scope 1 and 2)
- □ Portfolio carbon footprint
- □ Total carbon emissions
- □ Carbon intensity
- $\hfill\square$  Exposure to carbon-related assets
- □ Other emissions metrics
- ☑ Other, specify

#### other description

Carbon risk ratings - a forward-looking indicator that measures a company's exposure to and management of material carbon risks.



#### □ None of the above



SG 19 Ma		ndatory	Public	Core Assessed	PRI 2, 6
SG 19.1		Indicate whether your organisation Select the frequency of the disclosu the public information.			

match the Reporting Framework overview. If you are transferring data from an offline document, please check your response carefully.

Listed equity - Incorporation



#### Do you disclose?

- $\odot$  We do not proactively disclose it to the public and/or clients/beneficiaries
- $\bigcirc$  We disclose to clients/beneficiaries only.
- We disclose it publicly

The information disclosed to clients/beneficiaries is the same

Yes

 $\bigcirc$  No

#### **Disclosure to public and URL**

# Disclosure to public and URL Broad approach to ESG incorporation Detailed explanation of ESG incorporation strategy used Frequency Quarterly or more frequently Biannually Annually Less frequently than annually Ad-hoc/when requested URL (hyperlink:https://www.tdassetmanagementusa.com/tmi/pdfs/PRI2019\_USA.pdf?language=en\_US})

Listed equity - Engagement

#### Do you disclose?

- We do not disclose to either clients/beneficiaries or the public.
- $\bigcirc$  We disclose to clients/beneficiaries only.
- We disclose to the public

#### The information disclosed to clients/beneficiaries is the same

Yes

⊖ No



#### **Disclosure to public and URL**

#### Disclosure to public and URL

☑ Details on the overall engagement strategy

 $\boxdot$  Details on the selection of engagement cases and definition of objectives of the selections, priorities and specific goals

☑ Number of engagements undertaken

□ Breakdown of engagements by type/topic

 $\square$  Breakdown of engagements by region

 $\square$  An assessment of the current status of the progress achieved and outcomes against defined objectives

☑ Examples of engagement cases

☑ Details on eventual escalation strategy taken after the initial dialogue has been unsuccessful (i.e. filing resolutions, issuing a statement, voting against management, divestment etc.)

- Details on whether the provided information has been externally assured
- □ Outcomes that have been achieved from the engagement

□ Other information

#### Frequency

□ Quarterly or more frequently

□ Biannually

☑ Annually

 $\hfill\square$  Less frequently than annually

□ Ad-hoc/when requested

#### URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/pdfs/PRI2019\_USA.pdf?language=en\_US}

#### Listed equity - (Proxy) Voting

#### Do you disclose?

 $\odot$  We do not disclose to either clients/beneficiaries or the public.

- $\bigcirc$  We disclose to clients/beneficiaries only.
- We disclose to the public

#### The information disclosed to clients/beneficiaries is the same

Yes

 $\bigcirc$  No

Disclosure to public and URL
Disclosure to public and URL
○ Disclose all voting decisions
Disclose some voting decisions
<ul> <li>Only disclose abstentions and votes against management</li> </ul>
Frequency
Quarterly or more frequently
Biannually
☑ Annually
Less frequently than annually
□ Ad hoc/when requested
{hyperlink:https://www.tdassetmanagementusa.com/tmi/pdfs/PRI2019_USA.pdf?language=en_US}
URL
{hyperlink:https://www.tdassetmanagementusa.com/tmi/content/US_IS_Proxy?language=en_US}
Fixed income
Do you disclose?
○ We do not disclose to either clients/beneficiaries or the public.
$\odot$ We disclose to clients/beneficiaries only.

• We disclose to the public

The information disclosed to clients/beneficiaries is the same
--

Yes

 $\odot \, \mathrm{No}$ 



Disclosure to public and URL	
Disclosure to public and URL	
Isolation Isolation	
O Detailed explanation of RI incorporation strategy used	
Frequency	
Quarterly	
Biannually	
☑ Annually	
Less frequently than annually	
□ Ad hoc/when requested	
URL	
{hyperlink:https://www.tdassetmanagementusa.com/tmi/pdfs/PRI2019_USA.pdf?language=en_US}	



# TD Asset Management (TDAM USA Inc.)

# **Reported Information**

Public version

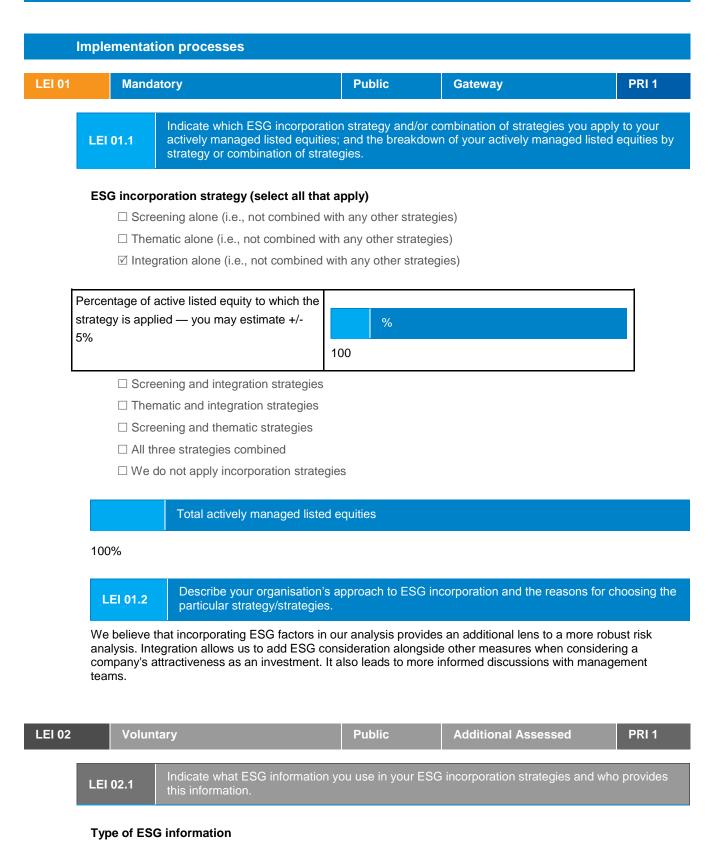
**Direct - Listed Equity Incorporation** 

## **PRI disclaimer**

This document presents information reported directly by signatories. This information has not been audited by the PRI Secretariat or any other party acting on their behalf. While this information is believed to be reliable, no representations or warranties are made as to the accuracy of the information presented, and no responsibility or liability can be accepted for any error or omission.



#### ESG incorporation in actively managed listed equities





☑ Raw ESG company data

#### Indicate who provides this information

- $\ensuremath{\boxtimes}$  ESG research provider
- ☑ Sell-side
- □ In-house specialised ESG analyst or team
- ☑ In-house analyst or portfolio manager
- ☑ Company-related analysis or ratings

#### Indicate who provides this information

- SG research provider
- ☑ Sell-side
- □ In-house specialised ESG analyst or team
- ☑ In-house analyst or portfolio manager
- Sector-related analysis or ratings

#### Indicate who provides this information

- SG research provider
- ☑ Sell-side
- □ In-house specialised ESG analyst or team
- ☑ In-house analyst or portfolio manager
- Country-related analysis or ratings

#### Indicate who provides this information

- □ ESG research provider
- ☑ Sell-side
- □ In-house specialised ESG analyst or team
- ☑ In-house analyst or portfolio manager
- □ Screened stock list
- $\ensuremath{\boxtimes}$  ESG issue-specific analysis or ratings

#### Indicate who provides this information

- ☑ ESG research provider
- ✓ Sell-side
- □ In-house specialised ESG analyst or team
- ☑ In-house analyst or portfolio manager
- $\Box$  Other, specify

#### LEI 02.2

Indicate whether you incentivise brokers to provide ESG research.

Yes



#### LEI 02.3 Describe how you incentivise brokers.

(C) Implementation: Integration of ESG factors

Our Regulatory and Policy Governance group coordinates our semi-annual broker voting process whereby Portfolio Managers and analysts vote for those broker/dealers whom they believe provide valuable research products and services which includes a firm's ESG research. The outcome of the process is used to better incentivize brokers through commission allocation.

 $\bigcirc \mathsf{No}$ 

EI 03	Volun	tary	Public	Additional Assessed	PRI 1
	LEI 03.1			s through which information derive ade available for use in investmer	
	☑ Engagement				
	• We have a systematic process to ensure the information is made available.				
	$\bigcirc$ We occasionally make this information available.				
	$\odot$ We do not make this information available.				
	☑ (Proxy) vo	oting			
	$\odot$ We h	nave a systematic process to e	ensure the informatio	n is made available.	
	• We d	occasionally make this informa	ation available.		
	$\odot$ We d	do not make this information av	vailable.		
	⊖ We d	lo not make this information av	vailable.		

LEI 08	Mandate	ory	Public	Core Assessed	PRI 1
LEI 08.1 Indicate the proportion of active are systematically researched			equity portfolios where E, S and estment analysis.	G factors	



ESG issues	Proportion impacted by analysis				
Environmental					
	Environmental				
	○ <10%				
	○ 10-50%				
	○ 51-90%				
	● >90%				
Social					
	Social				
	○ <10%				
	O 10-50%				
	○ 51-90%				
	● >90%				
Corporate					
Governance	Corporate Governance				
	○ <10%				
	○ 10-50%				
	○ 51-90%				
	● >90%				

LEI 09	Mandatory	Public	Core Assessed	PRI 1

LEI 09.1 Indicate which processes your organisation uses to ensure ESG integration is based on robust analysis.

Comprehensive ESG research is undertaken or sourced to determine companies' activities and products

 $\Box$  Companies are given the opportunity by you or your research provider to review ESG research on them and correct inaccuracies

- ☑ Third-party ESG ratings are updated regularly
- $\ensuremath{\boxtimes}$  A periodic review of the internal research is carried out

 $\Box$  Structured, regular ESG specific meetings between responsible investment staff and the fund manager or within the investments team

- $\hfill\square$  ESG risk profile of a portfolio against benchmark
- □ Analysis of the impact of ESG factors on investment risk and return performance
- ☑ Other; specify

Structured, regular portfolio meetings are held among the portfolio managers to review our ESG integration process.

 $\hfill\square$  None of the above



# **LEI 09.3** Indicate how frequently third party ESG ratings that inform your ESG integration strategy are updated.

- Quarterly or more frequently
- Bi-Annually
- Annually
- Less frequently than annually

#### **LEI 09.4** Indicate how frequently you review internal research that builds your ESG integration strategy.

 $\bigcirc$  Quarterly or more frequently

- Bi-Annually
- Annually
- $\odot$  Less frequently than annually

#### **LEI 09.5** Describe how ESG information is held and used by your portfolio managers.

I ESG information is held within centralised databases or tools, and it is accessible by all relevant staff

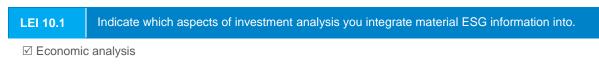
 $\boxdot$  ESG information or analysis is a standard section or aspect of all company research notes or industry/sector analysis generated by investment staff

 $\hfill\square$  Systematic records are kept that capture how ESG information and research were incorporated into investment decisions

- □ Other; specify
- $\hfill\square$  None of the above

LEI 10	Mandatory to Report Voluntary to Disclose	Public	Core Assessed	PRI 1

# New selection options have been added to this indicator. Please review your prefilled responses carefully.



	Proportion of actively managed listed equity exposed to investment analysis
○ <10%	
○ 10-50%	
○ 51-90%	
● >90%	
Industry anal	/sis



#### Proportion of actively managed listed equity exposed to investment analysis

○ <10%

○ 10-50%

○ 51-90%

● >90%

 $\ensuremath{\boxdot}$  Quality of management

#### Proportion of actively managed listed equity exposed to investment analysis

○ <10%

○ 10-50%

 $\odot$  51-90%

● >90%

☑ Analysis of company strategy

# Proportion of actively managed listed equity exposed to investment analysis

	Proportion of actively managed listed equity exposed to investment analysis
○ <10%	
○ 10-50%	
○ 51-90%	
● >90%	
□ Other; specif	У

# **LEI 10.2** Indicate which methods are part of your process to integrate ESG information into fair value/fundamental analysis.

☑ Adjustments to forecasted company financials (sales, operating costs, earnings, cash flows)

Adjustments to valuation-model variables (discount rates, terminal value, perpetuity growth rates)

☑ Valuation multiples

□ Other adjustments; specify



#### **LEI 10.4** Describe the methods you have used to adjust the income forecast/valuation tool.

To assess the viability of a company's revenue growth, we analyse key drivers: organic vs merger and acquisition, product pipeline driven by research and development, pricing power vs. volume growth. We also use various discount rates in our discounted cash flow calculation based on perceived risk.

#### Outputs and outcomes

LEI 12	Volun	tary	Public	Descriptive	PRI 1
LEI 1		Indicate how your ESG incorporation or investment universe.	on strategies have i	nfluenced the compositic	n of your portfolio(s)
⊠ Int	☑ Integration of ESG factors				
_					
_		Select which of these effects fo	llowed your ESG in	tegration.	
	C Reduce	e or prioritise the investment univers	se		
☑ Overweight/underweight at sector level					
	☑ Overwe	eight/underweight at stock level			
	⊠ Buy/se	II decisions			

- Engagement / Voting
- □ Other; specify
- $\Box$  None of the above

LEI 13 Volu		Vol	untary	Public	Descriptive	PRI 1
	LEI 13.1		Provide examples of ESG factors th reporting year.	nat affected your in	vestment view and/or performanc	e during the
⊠ ESG fact		G facto	or 1			



#### ESG factor and explanation

#### Environment & Social:

Regularly assess how increasing stringent environment regulation and community relations could impact permitting timeline for pipeline approval, as well as mining projects.

ESG incorporation strategy applied

#### Integration

☑ Integration

Impact on investment decision or performance

Embedded a longer time horizon for permitting.

✓ ESG factor 2

	ESG factor and explanation
Social:	
	G impact to sustainability of consumer demand, such as new consumer trend on bacco, which could impact companies' revenue.
	ESG incorporation strategy applied
Integration	
☑ Integration	
	Impact on investment decision or performance
Downside risk	on valuation through stress testing our assumptions.

☑ ESG factor 3



#### ESG factor and explanation

#### E.S.G

Assessing the impact of climate risk, global regulatory coordination and social shift on oil demand and energy sector.

ESG incorporation strategy applied

#### Integration

☑ Integration

Impact on investment decision or performance

Stress testing our assumptions.

□ ESG factor 4

□ ESG factor 5



# TD Asset Management (TDAM USA Inc.)

# **Reported Information**

Public version

**Direct - Listed Equity Active Ownership** 

## **PRI** disclaimer

This document presents information reported directly by signatories. This information has not been audited by the PRI Secretariat or any other party acting on their behalf. While this information is believed to be reliable, no representations or warranties are made as to the accuracy of the information presented, and no responsibility or liability can be accepted for any error or omission.





#### New selection options have been added to this indicator. Please review your prefilled responses carefully.

LEA 01.1	Indicate whether your organisation has an active ownership policy (includes engagement and/or voting).
----------	--

Yes

#### **LEA 01.2** Attach or provide a URL to your active ownership policy.

- $\bigcirc$  Attachment provided:
- URL provided:

URL

{hyperlink:https://www.tdassetmanagementusa.com/tmi/pdfs/SustainableInvestingApproach.pdf?language =en\_US}

#### **LEA 01.3** Indicate what your active engagement policy covers:

#### General approach to Active Ownership

□ Conflicts of interest

- □ Alignment with national stewardship code requirements
- ☑ Assets/funds covered by active ownership policy
- □ Expectations and objectives
- ☑ Engagement approach

#### Engagement

☑ ESG issues

- ☑ Prioritisation of engagement
- ☑ Methods of engagement
- ☑ Transparency of engagement activities
- □ Due diligence and monitoring process
- $\hfill\square$  Insider information
- □ Escalation strategies
- □ Service Provider specific criteria
- □ Other; (specify)

☑ (Proxy) voting approach



#### Voting

- ✓ ESG issues
- $\ensuremath{\boxdot}$  Prioritisation and scope of voting activities
- $\ensuremath{\boxdot}$  Methods of voting
- $\hfill\square$  Transparency of voting activities
- $\hfill\square$  Regional voting practice approaches
- $\hfill \Box$  Filing or co-filing resolutions
- □ Company dialogue pre/post-vote
- $\boxdot$  Decision-making processes
- □ Securities lending processes
- $\Box$  Other; (specify)
- □ Other
- $\hfill\square$  None of the above

#### $\bigcirc$ No

LEA 01.4	Do you outsource any of your active ownership activities to service providers?
⊖ Yes	
No	
	Additional information [optional]

	Engagement					
LEA 02 Mandatory		Mar	ndatory	Public	Core Assessed	PRI 1,2,3
LEA 02.1 Indicate		2.1	Indicate the method of engagement	t, giving reasons fo	r the interaction.	



influence corporate practice (or identify the need to influence it) on ESG encourage improved/increased ESG disclosure gain an understanding of ESG strategy and/or management do not engage via internal staff
gain an understanding of ESG strategy and/or management do not engage via internal staff influence corporate practice (or identify the need to influence it) on ESG
do not engage via internal staff influence corporate practice (or identify the need to influence it) on ESG
influence corporate practice (or identify the need to influence it) on ESG
encourage improved/increased ESG disclosure gain an understanding of ESG strategy and/or management do not engage via collaborative engagements
influence corporate practice (or identify the need to influence it) on ESG
2

LEA 03	Mandatory	Public	Core Assessed	PRI 2
--------	-----------	--------	---------------	-------

#### New selection options have been added to this indicator. Please review your prefilled responses carefully.

LE	A 03.1	Indicate whether your organisation has a formal process for identifying and prioritising engagements.		
۲	Yes			
	LEA 03	2 Indicate the criteria used to identify and prioritise engagements for each type of engagement.		



Type of engagement	Criteria used to identify/prioritise engagements
Individual / Internal staff	
engagements	Individual / Internal staff engagements
	Geography/market of the companies
	☑ Materiality of the ESG factors
	✓ Exposure (size of holdings)
	☑ Responses to ESG impacts that have already occurred
	□ Responses to divestment pressure
	□ Consultation with clients/beneficiaries
	□ Consultation with other stakeholders (e.g. NGOs, trade unions, etc.)
	✓ Follow-up from a voting decision
	Client request
	□ Breaches of international norms
	□ Other; (specify)
	□ We do not outline engagement criteria for our individual engagements
Collaborative engagements	
	Collaborative engagements
	✓ Potential to enhance knowledge of ESG issues through other investors
	☑ Ability to have greater impact on ESG issues
	☑ Ability to add value to the collaboration
	Geography/market of the companies targeted by the collaboration
	☑ Materiality of the ESG factors addressed by the collaboration
	☑ Exposure (size of holdings) to companies targeted by the collaboration
	☑ Responses to ESG impacts addressed by the collaboration that have already occurred
	Responses to divestment pressure
	✓ Follow-up from a voting decision
	☑ Alleviate the resource burden of engagement
	□ Consultation with clients/beneficiaries
	□ Consultation with other stakeholders (e.g. NGOs, trade unions, etc.)
	□ Other; (specify)
	□ We do not outline engagement criteria for our collaborative engagement providers

 $\bigcirc$  No

#### LEA 03.3 Additional information. [Optional]

We evaluate all ESG engagement opportunities based on the relevancy to the companies in which we invest, the likely benefit to the investment accounts we manage, and the amount of internal resources needed for the engagement.



LEA 04	Mandatory	Public	Core Assessed	PRI 2
--------	-----------	--------	---------------	-------

#### New selection options have been added to this indicator. Please review your prefilled responses carefully.

LEA 04.1

Indicate whether you define specific objectives for your organisation's engagement activities.

Individual / Internal staff engagements	<ul> <li>All engagement activities</li> <li>Majority of engagement activities</li> <li>Minority of engagement activities</li> <li>We do not define specific objectives for engagement activities carried out by internal staff</li> </ul>
Collaborative engagements	<ul> <li>All engagement activities</li> <li>Majority of engagement activities</li> <li>Minority of engagement activities</li> <li>We do not define specific objectives for engagement activities carried out through collaboration</li> </ul>

LEA 04.2

Additional information. [Optional]

We record internally the objective of the engagement and the company's response, which is incorporated into sector/company-specific fundamental analysis carried out by our sector analysts. If we need additional information, we follow a subsequent meeting with company management.

_EA 05	Mandatory		Public	Core Assessed	PRI 2
LEA 0	5.1 Indicate	whether you monitor and/c	or review engage	ement outcomes.	
Individual / Iı engagement		<ul> <li>Yes, in all cases</li> <li>Yes, in a majority of</li> <li>Yes, in a minority of</li> <li>We do not monitor, or carried out by our interr</li> </ul>	cases or review engage	ement outcomes when the eng	agement is
Collaborative	e engagements	<ul> <li>Yes, in all cases</li> <li>Yes, in a majority of</li> <li>Yes, in a minority of</li> <li>We do not monitor, or carried out through coll</li> </ul>	cases or review engage	ement outcomes when the eng	agement is

LEA 05.2

Indicate whether you do any of the following to monitor and/or review the progress of engagement activities.

Individual / Internal staff engagements	<ul> <li>Define timelines/milestones for your objectives</li> <li>Track and/or monitor progress against defined objectives and/or KPIs</li> <li>Track and/or monitor the progress of action taken when original objectives are not met</li> <li>Revisit and, if necessary, revise objectives on a continuous basis</li> <li>Other; specify</li> </ul>
Collaborative engagements	<ul> <li>Define timelines/milestones for your objectives</li> <li>Track and/or monitor progress against defined objectives and/or KPIs</li> <li>Track and/or monitor the progress of action taken when original objectives are not met</li> <li>Revisit and, if necessary, revise objectives on a continuous basis</li> <li>Other; specify</li> </ul>

LEA	06	Mar	ndatory	Public	Additional Assessed	PRI 2,4
	LEA 0	6.1	Indicate whether your organisation unsuccessful.	has an escalation s	strategy when engagements are	

Yes

# **LEA 06.2** Indicate the escalation strategies used at your organisation following unsuccessful engagements.

- Collaborating with other investors
- □ Issuing a public statement
- □ Filing/submitting a shareholder resolution
- ☑ Voting against the re-election of the relevant directors
- □ Voting against the board of directors or the annual financial report
- $\hfill\square$  Submitting nominations for election to the board
- □ Seeking legal remedy / litigation
- □ Reducing exposure (size of holdings)
- □ Divestment
- ☑ Other; specify

Reviewing the engagement process and identifying the possibilities of improvement, such as having more senior person do the engagement.

 $\bigcirc$  No



Voting against is part of our wider focus on promoting a critical mass of independent women on boards, and aligning CEO pay with shareholder performance.

LEA 07	Voluntary	Public	Additional Assessed	PRI 1,2



#### LEA 07.1

Indicate whether insights gained from your organisation`s engagements are shared with investment decision-makers.

Type of engagement	Insights shared
Individual / Internal staff engagements	<ul> <li>Yes, systematically</li> <li>Yes, occasionally</li> <li>No</li> </ul>
Collaborative engagements	<ul> <li>Yes, systematically</li> <li>Yes, occasionally</li> <li>No</li> </ul>

#### LEA 07.2

Indicate the practices used to ensure that information and insights gained through engagements are shared with investment decision-makers.

□ Involving investment decision-makers when developing an engagement programme

☑ Holding investment team meetings and/or presentations

☑ Using IT platforms/systems that enable data sharing

 $\Box$  Internal process that requires portfolio managers to re-balance holdings based on interaction and outcome levels

☑ Other; specify

Sector analysts reach out to portfolio managers directly.

□ None

	07 2
LEA	07.3

Indicate whether insights gained from your organisation's engagements are shared with your clients/beneficiaries.

Type of engagement	Insights shared	
Individual/Internal staff engagements	<ul> <li>Yes, systematically</li> <li>Yes, occasionally</li> <li>No</li> </ul>	
Collaborative engagements	<ul> <li>Yes, systematically</li> <li>Yes, occasionally</li> <li>No</li> </ul>	

#### LEA 07.4 Additional information. [Option

The engagement activities and outcomes are saved in a team folder and shared among investment decision makers. Team meetings are held regularly to discuss rating / recommendation changes, which incorporate feedback from the engagement.

As of now, engagement outcome is not shared with clients on individual basis.

#### LEA 08

Mandatory

Public

Gateway

PRI 2

LEA 08.1

Indicate whether you track the number of your engagement activities.

Type of engagement	Tracking engagements
Individual/Internal staff engagements	<ul> <li>Yes, we track the number of our engagements in full</li> <li>Yes, we partially track the number of our engagements</li> <li>We do not track</li> </ul>
Collaborative engagements	<ul> <li>Yes, we track the number of collaborative engagements in full</li> <li>Yes, we partially track the number of our collaborative engagements</li> <li>We do not track</li> </ul>

LEA 08.2

Additional information. [Optional]

Individual engagements are systematically tracked by our sector analysts and shared across TDAM USA.

We also track our collaborative engagements. The engagement organizer tracks the details of the engagements, and the findings are summarized and reported to all participating investors at the end of the engagement.

Outputs and outcomes						
EA 09 Manda Disclos		atory to Report Voluntary to se	Public Core		e Assessed	PRI 2
<b>LEA 09.1</b> Indicate the proportion of companies in your listed equities portfolio with which your organisation engaged during the reporting year.						
		We did not complete any engagements in the reporting year.	Number of companies en (avoid double counting, see explanatory not		Proportion of cor engaged with, ou listed equities po	t of total
Individual / Inte staff engageme			115		21	
Collaborative engagements			13		2.4	

LEA 09.2

Indicate the breakdown of engagements conducted within the reporting year by the number of interactions (including interactions made on your behalf).



No. of interactions with a company	% of engagements
	● >76%
One interaction	○ 51-75%
	○ 11-50%
	○ 1-10%
	○ None
	○ >76%
2 to 3 interactions	○ 51-75%
	○ 11-50%
	○ 1-10%
	None
	○ >76%
More than 3 interactions	○ 51-75%
	○ 11-50%
	○ 1-10%
	None
Total	
	100%

#### LEA 09.3

# Indicate the percentage of your collaborative engagements in which you were the leading organisation during the reporting year.

% leading role
○ >50%
○ 10-50%
◉ <10%
○ None

#### LEA 09.5

itional information. [Optional]

LEA 10	Voluntary	Public	Additional Assessed	PRI 2



#### LEA 10.1 Indicate which of the following your engagement involved.

☑ Letters and emails to companies

- In a minority of cases
- $\odot$  In a majority of cases
- $\odot$  In all cases
- I Meetings and/or calls with board/senior management
  - $\odot$  In a minority of cases
  - In a majority of cases
  - $\odot$  In all cases
- I Meetings and/or calls with the CSR, IR or other management
  - In a minority of cases
  - In a majority of cases
  - $\odot$  In all cases
- ☑ Visits to operations
  - In a minority of cases
  - $\odot$  In a majority of cases
  - $\odot$  In all cases
- □ Visits to supplier(s) in supplier(s) from the company's supply chain
- ☑ Participation in roadshows
  - In a minority of cases
  - In a majority of cases
  - $\odot$  In all cases
- □ Other

LEA 11	Voluntary		Public	Descriptive	PRI 2
LEA 1	1.1	Provide examples of the engageme during the reporting year.	ents that your organ	nisation or your service provider c	arried out

☑ Add Example 1



ESG Topic	Executive Remuneration, Diversity
	☑ Executive Remuneration
	Climate Change
	Human rights
	□ Company leadership issues
	General ESG
	☑ Diversity
	□ Shareholder rights
	□ Health and Safety
	□ Sustainability reporting
	□ Water risks
	□ Labour practices and supply chain management
	□ Anti-bribery and corruption
	Deforestation
	□ Aggressive tax planning
	□ Cyber security
	□ Other governance
	Plastics
	□ Other
Conducted by	☑ Individual / Internal
Objectives	
Objectives	To discuss the components of the alignment of CEO pay and shareholder performance, and board diversity issue.
Scope and	
Process	We engaged with 17 companies, across multiple sectors, on corporate governance, particularly to promote better alignment of CEO pay and shareholder performance, as well as
	encourage board diversity.
Outcomes	Company changed practice
	□ Company committed to change
	Disclosure / report published
	Divestment
	□ Failed/no outcome
	□ Increased understanding / information
	□ Invested in company
	☑ Ongoing
	□ Other

☑ Add Example 2





ESG Topic	General ESG, Other
	Executive Remuneration
	Climate Change
	Human rights
	Company leadership issues
	☑ General ESG
	□ Shareholder rights
	□ Health and Safety
	□ Sustainability reporting
	□ Water risks
	□ Labour practices and supply chain management
	□ Anti-bribery and corruption
	Deforestation
	□ Aggressive tax planning
	□ Cyber security
	□ Other governance
	Plastics
	☑ Other
Conducted by	☑ Individual / Internal
	Collaborative
Objectives	To assess company ESG strategy.
Scope and Process	We engaged with over 18 companies, in multiple sectors, to encourage improvement in ESG disclosure.
Outcomes	Company changed practice
	Company committed to change
	□ Disclosure / report published
	Divestment
	□ Failed/no outcome
	□ Increased understanding / information
	□ Invested in company
	☑ Ongoing
	□ Voting
	□ Other

☑ Add Example 3



ESG Topic	Climate Change  Executive Remuneration  Climate Change Human rights Company leadership issues Pollution General ESG Diversity Shareholder rights Health and Safety Sustainability reporting Uater risks Anti-bribery and corruption
	<ul> <li>Deforestation</li> <li>Aggressive tax planning</li> <li>Cyber security</li> <li>Other governance</li> <li>Plastics</li> <li>Other</li> </ul>
Conducted by	<ul> <li>✓ Individual / Internal</li> <li>□ Collaborative</li> </ul>
Objectives	To assess company exposure to climate risk.
Scope and Process	We engaged with 12 companies to understand their broad exposure to climate change risk, specifically 8 companies on their strategy towards energy transition.
Outcomes	<ul> <li>Company changed practice</li> <li>Company committed to change</li> <li>Disclosure / report published</li> <li>Divestment</li> <li>Failed/no outcome</li> <li>Increased understanding / information</li> <li>Invested in company</li> <li>Ongoing</li> <li>Voting</li> <li>Other</li> </ul>

 $\ensuremath{\boxdot} Add \ensuremath{\mathsf{Example 4}}$ 



ESG Topic	Plactice
	Plastics
	Human rights
	Company leadership issues
	General ESG
	□ Shareholder rights
	Health and Safety
	□ Sustainability reporting
	□ Water risks
	□ Labour practices and supply chain management
	□ Anti-bribery and corruption
	Deforestation
	□ Aggressive tax planning
	□ Cyber security
	□ Other governance
	☑ Plastics
	□ Other
Conducted by	☑ Individual / Internal
	Collaborative
Objectives	To understand company's view on plastic waste, pathway to reduce waste. To encourage reduction of single-use plastic and plastic in packaging
Scope and Process	We engaged with 7 companies across multiple sectors on the topic.
Outcomes	Company changed practice
	Company committed to change
	Disclosure / report published
	□ Failed/no outcome
	□ Increased understanding / information
	Invested in company
	☑ Ongoing
	□ Voting
	□ Other

 $\Box$  Add Example 5

□ Add Example 6



- □ Add Example 7
- □ Add Example 8
- □ Add Example 9

□ Add Example 10

LEA 11.2 Additional information. [Optional]

#### (Proxy) voting and shareholder resolutions

LEA	12	Man	idatory	Public	Descriptive	PRI 2
	LEA 12.1		Indicate how you typically make you	ur (proxy) voting de	cisions.	
Approach		Approach				
	$\odot$ We use our own research or voting team and make voting decisions without the use of service providers.				oviders.	
	○ We hire service providers who make voting recommendations and/or provide research that we use to guide our voting decisions.			se to guide		
	• We hire service providers who make voting decisions on our behalf, except in some pre-defined scenarios where we review and make voting decisions.				scenarios	

#### Based on

- $\odot$  The service-provider voting policy we sign off on
- Our own voting policy
- $\bigcirc$  Our clients` requests or policies
- Other (explain)

○ We hire service providers who make voting decisions on our behalf.

**LEA 12.2** Provide an overview of how you ensure that your agreed-upon voting policy is adhered to, giving details of your approach when exceptions to the policy are made.

Our policy focuses on the best interest of each voting account, so no exceptions are required. The voting process is reviewed regularly by both internal and external reviewers.





#### Percentage of voting recommendations your organisation reviewed

- 100-75%,
- 74-50%,
- 49-25%,
- 24-1%
- $\bigcirc$  None

#### Reasons for review

- Specific environmental and/or social issues
- □ Votes concerning significant holdings
- $\ensuremath{\boxdot}$  Votes against management and/or abstentions
- $\hfill\square$  Conflicts of interest
- $\ensuremath{\boxtimes}$  Corporate action, such as M&As, disposals, etc.
- $\hfill\square$  Votes concerning companies with which we have an active engagement
- □ Client requests
- □ Ad-hoc oversight of service provider
- Shareholder resolutions
- □ Share blocked securities
- ☑ Other (explain)

#### other description

#### Ordinary oversight of the service provider.

LEA	14	Volu	untary	Public	Additional Assessed	PRI 2
	LEA 14.1 ○ Yes		Does your organisation have a secu	urities lending prog	ramme?	
	● No					
LEA	15	Man	datory	Public	Descriptive	PRI 2
	LEA 1	5.1	Indicate the proportion of votes part service providers acting on your be			
	○ 100%					
	○ 99-75%					
	○ 74-50%					
	○ 49-25%					
24-1%		1%				

 $\odot$  Neither we nor our service provider(s) raise concerns with companies ahead of voting



### **LEA 15.2** Indicate the reasons for raising your concerns with these companies ahead of voting.

- □ Vote(s) concerned selected markets
- $\hfill\square$  Vote(s) concerned selected sectors
- ☑ Vote(s) concerned certain ESG issues
- $\hfill\square$  Vote(s) concerned companies exposed to controversy on specific ESG issues
- □ Vote(s) concerned significant shareholdings
- □ Client request
- ☑ Other

### Explain

If the company has reached out to us to discuss a particular issue.

#### **LEA 16** Mandatory **Public Core Assessed PRI 2** Indicate the proportion of votes where you, and/or the service provider(s) acting on your behalf, LEA 16.1 communicated the rationale to companies for abstaining or voting against management recommendations. Indicate this as a percentage out of all eligible votes. ○ 100% ○ 99-75% ○ 74-50% ○ 49-25% 24-1% ○ We do not communicate the rationale to companies O Not applicable because we and/or our service providers did not abstain or vote against management recommendations Indicate the reasons why your organisation would communicate to companies, the rationale for LEA 16.2 abstaining or voting against management recommendations.

□ Vote(s) concern selected markets

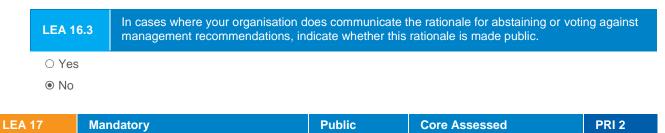
□ Vote(s) concern selected sectors

- ☑ Vote(s) concern certain ESG issues
- □ Vote(s) concern companies exposed to controversy on specific ESG issues
- □ Vote(s) concern significant shareholdings
- □ Client request
- ☑ Other

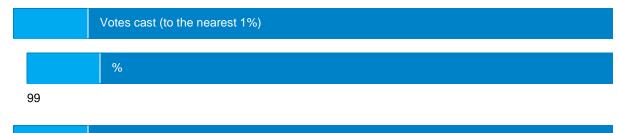
Explain

If the company has sought our opinion on a particular issue.





• We do track or collect this information



#### Specify the basis on which this percentage is calculated

 $\odot$  Of the total number of ballot items on which you could have issued instructions

- Of the total number of company meetings at which you could have voted
- $\odot$  Of the total value of your listed equity holdings on which you could have voted
- $\bigcirc$  We do not track or collect this information

#### **LEA 17.2** Explain your reason(s) for not voting on certain holdings

 $\hfill\square$  Shares were blocked

- $\ensuremath{\boxdot}$  Notice, ballots or materials not received on time
- $\Box$  Missed deadline
- □ Geographical restrictions (non-home market)

Cost

- ☑ Conflicts of interest
- □ Holdings deemed too small

 $\square$  Administrative impediments (e.g., power of attorney requirements, ineligibility due to participation in share placement)

□ Client request

□ Other (explain)

#### LEA 17.3 Additional information. [Optional]

In respect of conflicts of interest, we do not vote at meetings of our ultimate parent company The Toronto-Dominion Bank.



LEA 18	Voluntary		Public	Additional Assessed	PRI 2
LEA 18	3.1	Indicate whether you track the votir have issued.	ng instructions that	you or your service provider on yo	our behalf

 $\odot$  Yes, we track this information

No, we do not track this information

LEA	19 Mandatory		Public	Core Assessed	PRI 2	
	LEA 1	9.1	Indicate whether your organisation	has a formal escala	ation strategy following unsuccess	sful voting.
	⊖ Yes ⊛ No					
	LEA 1	9.3	Additional information. [Optional]			

We respect shareholder democracy and do not believe that each item requires escalation if the outcome was different than how we voted.







ESG Topic	Executive Remuneration, Climate Change, Human rights, Pollution, General ESG, Diversity, Health and Safety, Sustainability reporting, Water risks, Labour practices and supply chain management, Cyber security, Political spending / lobbying, Plastics
	☑ Executive Remuneration
	☑ Climate Change
	☑ Human rights
	Company leadership issues
	☑ Pollution
	☑ General ESG
	☑ Diversity
	□ Shareholder rights
	☑ Health and Safety
	☑ Sustainability reporting
	☑ Water risks
	☑ Labour practices and supply chain management
	□ Anti-bribery and corruption
	Deforestation
	□ Aggressive tax planning
	☑ Cyber security
	☑ Political spending / lobbying
	□ Other governance
	☑ Plastics
	□ Other
Conducted	☑ Individual/Internal
by	
Objectives	To support good shareholder proposals on environmental and social topics.
Scope and Process	In 2019, we supported 20 shareholder proposals on a wide range of environmental and social topics.
Outcomes	Company changed practice
	Company committed to change
	<ul> <li>Disclosure / report published</li> <li>Divestment</li> </ul>
	Failed/no outcome
	Increased understanding / information Increased in company
	Invested in company
	□ Other



- $\Box$  Add Example 2
- □ Add Example 3
- □ Add Example 4
- □ Add Example 5
- □ Add Example 6
- □ Add Example 7
- □ Add Example 8
- $\Box$  Add Example 9
- $\Box$  Add Example 10



# TD Asset Management (TDAM USA Inc.)

# **Reported Information**

Public version

**Direct - Fixed Income** 

## **PRI disclaimer**

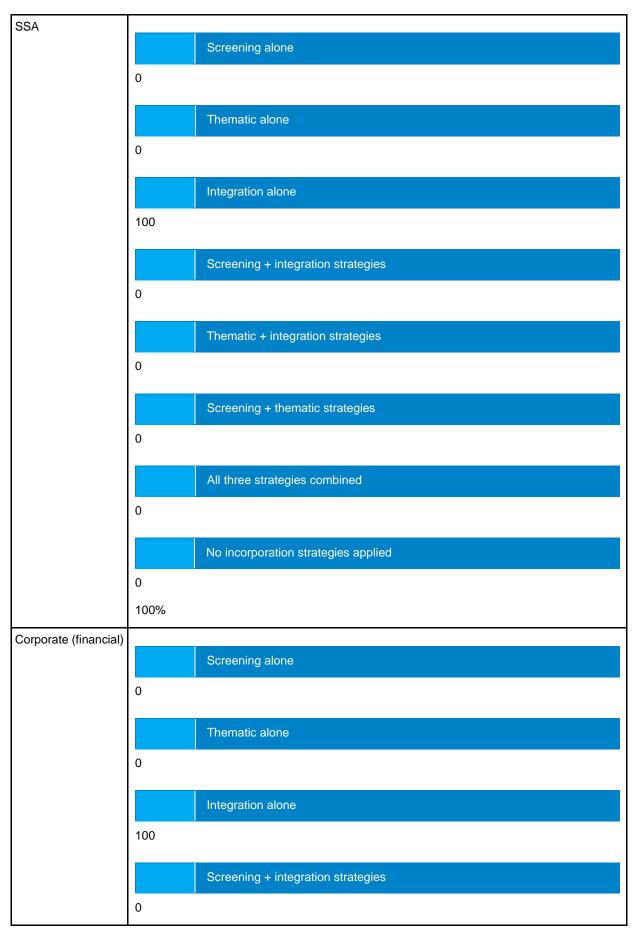
This document presents information reported directly by signatories. This information has not been audited by the PRI Secretariat or any other party acting on their behalf. While this information is believed to be reliable, no representations or warranties are made as to the accuracy of the information presented, and no responsibility or liability can be accepted for any error or omission.



### ESG incorporation in actively managed fixed income

	Implementation processes							
FI 01 Mano		Mand	atory	Public	Gateway	PRI 1		
FI 01.1		1.1	Indicate (1) Which ESG incorpora actively managed fixed income in managed fixed income investmen	vestments; and (2)	) The proportion (+/- 5%) of your t			

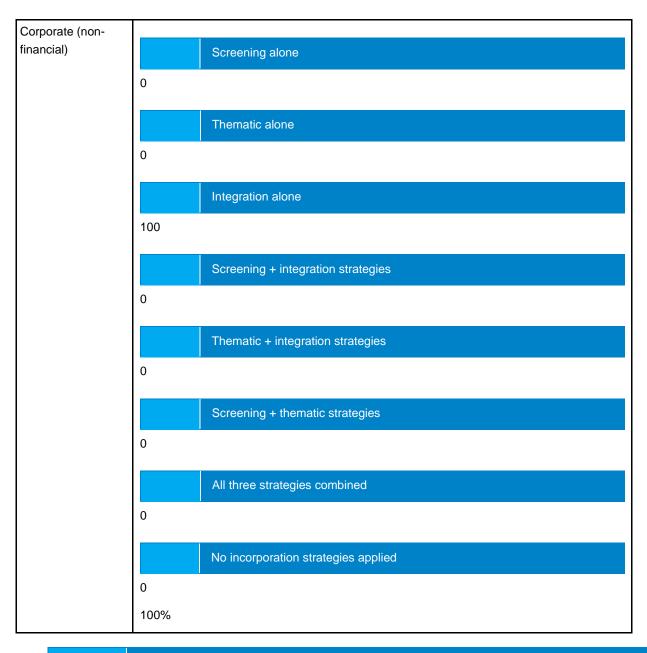






	Thematic + integration strategies
0	
	Screening + thematic strategies
0	
	All three strategies combined
0	
	No incorporation strategies applied
0 100%	
100%	





FI 01.2	Describe your reasons for choosing a particular ESG incorporation strategy and how combinations of strategies are used.
---------	---

We use a systematic and repeatable process for evaluating fixed income issuers. To the extent that ESG issues are relevant, they are incorporated into our systematic review of an issuer. This is why we use integration. We do not have any mandates that are ESG focused (i.e. themed / screened).



Select all that apply



	SSA	Corporate (financial)	Corporate (non-financial)	
Environmental data	$\mathbf{\overline{\mathbf{A}}}$	$\overline{\mathbf{V}}$	$\checkmark$	
Social data		V	V	
Governance data		$\checkmark$	$\checkmark$	

#### FI 02.2 Indicate what format your ESG information comes in and where you typically source it

I Raw ESG company data

#### Indicate who provides this information

- ☑ ESG research provider
- ☑ Sell-side
- □ In-house specialised ESG analyst or team
- ☑ In-house FI analyst, PM or risk team
- $\Box$  Other, specify
- ☑ ESG factor specific analysis

#### Indicate who provides this information

- ☑ ESG research provider
- $\boxdot \mathsf{Sell-side}$
- □ In-house specialised ESG analyst or team
- ☑ In-house FI analyst, PM or risk team
- □ Other, specify
- $\ensuremath{\boxdot}$  Issuer-level ESG analysis

#### Indicate who provides this information

- SG research provider
- ☑ Sell-side
- □ In-house specialised ESG analyst or team
- ☑ In-house FI analyst, PM or risk team
- □ Other, specify
- Sector-level ESG analysis

#### Indicate who provides this information



- SG research provider
- ☑ Sell-side
- □ In-house specialised ESG analyst or team
- ☑ In-house FI analyst, PM or risk team
- □ Other, specify
- Country-level ESG analysis

#### Indicate who provides this information

- ☑ ESG research provider
- ☑ Sell-side
- □ In-house specialised ESG analyst or team
- ☑ In-house FI analyst, PM or risk team
- $\Box$  Other, specify

# **FI 02.3** Provide a brief description of the ESG information used, highlighting any differences in sources of information across your ESG incorporation strategies.

Typically, for all strategies we use company provided information / disclosures either in their regular financial reporting, or in additional reports on sustainability or other specific ESG issues. We also use information from ESG research providers, sell-side research reports, or those produced by independent groups or associations. For SSA, typically we use information from their annual and interim reporting.

FI 03	Mandatory	Public	Additional Assessed	PRI 1

#### FI 03.1 Indicate how you ensure that your ESG research process is robust:

□ Comprehensive ESG research is undertaken internally to determine companies' activities; and products and/or services

 $\Box$  Issuers are given the opportunity by you or your research provider to review ESG research on them and correct inaccuracies

☑ Issuer information and/or ESG ratings are updated regularly to ensure ESG research is accurate

 $\hfill\square$  Internal audits and regular reviews of ESG research are undertaken in a systematic way.

 $\Box$  A materiality/sustainability framework is created and regularly updated that includes all the key ESG risks and opportunities for each sector/country.

 $\Box$  Other, specify

 $\hfill\square$  None of the above



#### **FI 03.2** Describe how your ESG information or analysis is shared among your investment team.

I ESG information is held within a centralised database and is accessible to all investment staff

 $\hfill\square$  ESG information is displayed on front office research platforms

 $\boxdot$  ESG information is a standard item on all individual issuer summaries, research notes, 'tear sheets', or similar documents

 $\ensuremath{\boxdot}$  Investment staff are required to discuss ESG information on issuers as a standard item during investment committee meetings

I Records capture how ESG information and research was incorporated into investment decisions

- □ Other, specify
- $\hfill\square$  None of the above

## (C) Implementation: Integration **FI 10** Mandatory Public Descriptive PRI 1 Describe your approach to integrating ESG into traditional financial analysis. FI 10.1 ESG issues are incorporated into our process of assessing risk. We consider which ESG factors are relevant to a company's credit rating, then determine whether the factor is material enough to impact the rating over the time frame where we may invest or be invested in the company's fixed income securities. Describe how your ESG integration approach is adapted to each of the different types of fixed FI 10.2 income you invest in. SSA We consider all three types of risk for SSAs, with a particular focus on the transparency and predictability of government decision-making that affects credit risk. We also consider social factors, such as human rights, and environmental factors, particularly relating to the costs of climate change, in assessing an SSA's ability to meet its debt obligations. Corporate (financial) At the operational level, we focus on governance issues. We also look at underlying lending activities to determine what policies are in place to promote sustainability. Corporate (non-financial) Varies significantly by industry. Generally, corporate is where we have the highest risks from ESG factors. The highest risks typically relate to CO2 emitting industries, such as oil & gas production, mining, and power utilities.

FI 11	Mandatory	Public	Core Assessed	PRI 1



Indicate how ESG information is typically used as part of your investment process.

#### Select all that apply

	SSA	Corporate (financial)	Corporate (non-financial)
ESG analysis is integrated into fundamental analysis	$\checkmark$	$\checkmark$	
ESG analysis is used to adjust the internal credit assessments of issuers.			V
ESG analysis is used to adjust forecasted financials and future cash flow estimates.			V
ESG analysis impacts the ranking of an issuer relative to a chosen peer group.	$\checkmark$		
An issuer's ESG bond spreads and its relative value versus its sector peers are analysed to find out if all risks are priced in.			
The impact of ESG analysis on bonds of an issuer with different durations/maturities are analysed.			V
Sensitivity analysis and scenario analysis are applied to valuation models to compare the difference between base-case and ESG-integrated security valuation.	$\checkmark$		
ESG analysis is integrated into portfolio weighting decisions.	$\checkmark$	V	
Companies, sectors, countries and currency and monitored for changes in ESG exposure and for breaches of risk limits.	V	V	V
The ESG profile of portfolios is examined for securities with high ESG risks and assessed relative to the ESG profile of a benchmark.			
Other, specify in Additional Information			

FI 12

Public

FI 12.1

Mandatory

Indicate the extent to which ESG issues are reviewed in your integration process.



PRI 1

Additional Assessed

	Environment	Social	Governance
SSA	Environmental	Social	Governance
	<ul> <li>Systematically</li> </ul>	<ul> <li>Systematically</li> </ul>	<ul> <li>Systematically</li> </ul>
	○ Occasionally	○ Occasionally	○ Occasionally
	$\odot$ Not at all	$\odot$ Not at all	$\bigcirc$ Not at all
Corporate (financial)	Environmental	Social	Governance
(initialiticital)	<ul> <li>Systematically</li> </ul>	<ul> <li>Systematically</li> </ul>	<ul> <li>Systematically</li> </ul>
	O Occasionally	○ Occasionally	○ Occasionally
	$\odot$ Not at all	$\odot$ Not at all	$\bigcirc$ Not at all
Corporate (non-	Environmental	Social	Governance
financial)	<ul> <li>Systematically</li> </ul>	<ul> <li>Systematically</li> </ul>	<ul> <li>Systematically</li> </ul>
	○ Occasionally	○ Occasionally	○ Occasionally
	○ Not at all	○ Not at all	○ Not at all

FI 12.2

Please provide more detail on how you review E, S and/or G factors in your integration process.

SSA

We review the ESG factors by assessing a government's public disclosures, by interviewing government officials, assessing analysis by third parties, such as the UN and the Bretton Woods institutions, etc.

Corporate (financial)

We review company (financial and sustainability reports), sell side, rating agency, and other ESG specific reports for relevant data and information about ESG risks and company sustainability strategies. We use Bloomberg data for company's disclosure score metrics.

#### Corporate (non-financial)

We review company (financial and sustainability reports), sell side, rating agency, and other ESG specific reports for relevant data and information about ESG risks and company sustainability strategies. We use Bloomberg data for company's disclosure score metrics.

Fixed income - Engagement						
FI 14	Mandatory to Report Voluntary to Disclose	Public	Core Assessed	PRI 2		



### FI 14.1

Indicate the proportion of your fixed income assets on which you engage. Please exclude any engagements carried out solely in your capacity as a shareholder.

Category	Proportion o	fassets					
	● >50%						
SSA	○ 26-50%						
	○ 5-25%						
	$\bigcirc$ More than	0%, less than 5%					
	FI 14.2	Indicate your m assets).	otivations for cor	ducting engagement (SSA fixed ir	ocome		
	☑ To gain an	understanding o	ESG strategy ar	nd/or management			
	☑ To encoura	age improved/inc	eased ESG discl	osure			
	□ To influence	e issuer practice	(or identify the ne	eed to influence) on ESG issue			
	● >50%						
Corporate (financial)	○ 26-50%						
(interioral)	○ 5-25%						
	○ More than 0%, less than 5%						
	FI 14.2	Indicate your m fixed income as		ducting engagement (Corporate, F	-inancial		
	☑ To gain an	understanding o	ESG strategy ar	nd/or management			
	☑ To encourage improved/increased ESG disclosure						
	☑ To influence	e issuer practice	(or identify the ne	eed to influence) on ESG issue			
	● >50%						
Corporate (non- financial)	0 26-50%						
interioraly	○ 5-25%						
	$\bigcirc$ More than	0%, less than 5%					
	FI 14.2	Indicate your m financial fixed in		ducting engagement (Corporate, r	non-		
	☑ To gain an	understanding o	ESG strategy ar	nd/or management			
	-	age improved/incl		-			
		-		eed to influence) on ESG issue			
	1		Public				

FI 15	Mandatory to Report Voluntary to	Public	Additional Assessed	PRI 1,2
	Disclose			

New selection options have been added to this indicator. Please review your prefilled responses carefully.

## FI 15.1

Indicate how you typically engage with issuers as a fixed income investor, or as both a fixed income and listed equity investor. (Please do not include engagements where you are both a bondholder and shareholder but engage as a listed equity investor only.)

#### Select all that apply

Type of engagement	SSA	Corporate (financial)	Corporate (non-financial)
Individual/Internal staff engagements	$\checkmark$	$\checkmark$	$\checkmark$
Collaborative engagements	$\checkmark$	$\checkmark$	V
Service provider engagements			

FI 15.2

Indicate how your organisation prioritises engagements with issuers.

Select all that apply

	SSA	Corporate (financial)	Corporate (non- financial)	
Size of holdings	V		V	
Credit quality of the issuer				
Duration of holdings				
Quality of transparency on ESG				
Specific markets and/or sectors	$\checkmark$			
Specific ESG themes				
Issuers in the lowest ranks of ESG benchmarks				
Issuers in the highest ranks of ESG benchmarks				
Specific issues considered priorities for the investor based on input from clients and beneficiaries				
Other				



Indicate when your organisation conducts engagements with issuers.

#### Select all that apply

	SSA	Corporate (financial)	Corporate (non- financial)	
We engage pre-investment.	$\overline{\checkmark}$		V	
We engage post-investment.	$\overline{\mathbf{V}}$		$\checkmark$	
We engage proactively in anticipation of specific ESG risks and/or opportunities.	V	$\overline{\mathbf{V}}$		
We engage in reaction to ESG issues that have already affected the issuer.		V		
We engage prior to ESG-related divestments.				
Other, describe				

FI 15.4

Indicate what your organisation conducts engagements with issuers on.

#### Select all that apply

	SSA	Corporate (financial)	Corporate (non- financial)
We engage on ESG risks and opportunities affecting a specific bond issuer or its issuer.	V		
We engage on ESG risks and opportunities affecting the entire industry or region that the issuer belongs to.	V		
We engage on specific ESG themes across issuers and industries (e.g., human rights).	$\checkmark$		
Other, describe			

FI 15.5

Indicate how your organisation ensures that information and insights collected through engagement can feed into the investment decision-making process.

Select all that apply



	SSA	Corporate (financial)	Corporate (non- financial)
Ensuring regular cross-team meetings and presentations.			
Sharing engagement data across platforms that is accessible to ESG and investment teams.			
Encouraging ESG and investment teams to join engagement meetings and roadshows.		V	
Delegating some engagement dialogue to portfolio managers/credit analysts.		V	
Involving portfolio managers when defining an engagement programme and developing engagement decisions.			
Establishing mechanisms to rebalance portfolio holdings based on levels of interaction and outcomes of engagements.			
Considering active ownership as a mechanism to assess potential future investments.			
Other, describe			
We do not ensure that information and insights collected through engagement can feed into the investment decision-making process.			

	Disclose	Public	Additional Assessed	PRI 1,2
FI 16.1	Indicate if your publicly available separately from engagements in			agement
⊖ Yes				
No				

### Outputs and outcomes

FI 18		Volu	untary	Public	Descriptive	PRI 1,2
	FI 18.1		Provide examples of how your inco has affected your fixed income inve			of issuers
	⊠ Exan	nple '	1			

90



Type of fixed income
Corporate (financial)
☑ Corporate (non-financial)
ESG issue and explanation
We have examined our utility holdings and recommendations based on their level of coal fired generation.
RI strategy applied
☑ Integration
Impact on investment decision or performance
We mainly have recommended investing in utilities with little to no exposure to coal fired generation.



Type of fixed income
Corporate (financial)
☑ Corporate (non-financial)
ESG issue and explanation
A convenience store operator has among the highest ESG risks within the companies we invest in within the consumer/retail sector. The key ESG concern stems from their unfavorable product exposure (fuel and tobacco) which impacts both E & S.
RI strategy applied
☑ Integration
<ul><li>✓ Integration</li><li>□ Engagement</li></ul>



Type of fixed income
Corporate (financial)
☑ Corporate (non-financial)
ESG issue and explanation
ESG analysis has factored substantially into our analysis of both an internet media company and an e- commerce company, as social perception has deteriorated over time due to numerous data privacy and security issues, labor rights concerns, and antitrust allegations. These long standing issues have led to considerable public criticism, sparking legal cases against both issuers.
RI strategy applied
☑ Integration
Impact on investment decision or performance
We forecasted that popular sentiment against 'Big Tech' would drive litigation contagion risk, and proactively adjusted our ratings to recognize the growing impact of headline risk over core fundamentals. We also adjusted our forecasts to reflect the impact of antitrust remedies that would cause drag on liquidity and potential upward pressure on leverage.



٦

Type of fixed income
⊠ SSA
Corporate (financial)
Corporate (non-financial)
ESG issue and explanation
ESG indicators are key inputs into our proprietary sovereign rating methodology. We reflect environmental risks by evaluating dependency on certain commodity sectors. Social factors such as higher levels of development and investment in education and R&D are viewed favorably. Governance indicators, such as control of corruption and government effectiveness are also considered.
RI strategy applied
☑ Integration
Impact on investment decision or performance



Type of fixed income
□ SSA
Corporate (financial)
☑ Corporate (non-financial)
ESG issue and explanation There are heightened environmental risks for oil & gas producers. As large greenhouse gas emitters, they are under increased environmental scrutiny which may eventually result in higher costs of capital. Additionally, a high reserve life has historically been an advantage, however stranded asset risk is becoming more of a concern due to the green revolution.
RI strategy applied         Integration         Engagement
Impact on investment decision or performance Considerations are made to ensure stranded asset risk doesn't affect our holdings.



# TD Asset Management (TDAM USA Inc.)

# **Reported Information**

Public version

Confidence building measures

## **PRI disclaimer**

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CM1 01	Mai	ndatory	Public	Additional Assessed	General			
CM1	01.1	Indicate whether the reported year has undergone:	information you have p	provided for your PRI Transpare	ency Report this			
🗆 Th	ird par	ty assurance over selected respo	onses from this year's F	PRI Transparency Report				
	□ Third party assurance over data points from other sources that have subsequently been used in your PRI responses this year							
	□ Third party assurance or audit of the correct implementation of RI processes (that have been reported to the PRI this year)							
	□ Internal audit of the correct implementation of RI processes and/or accuracy of RI data (that have been reported to the PRI this year)							
⊠ Int	☑ Internal verification of responses before submission to the PRI (e.g. by the CEO or the board)							
	Whole PRI Transparency Report has been internally verified							
	<ul> <li>Selected data has been internally verified</li> </ul>							
□ Ot	□ Other, specify							
□ No	ne of t	he above						
CM1 02	Mai	ndatory	Public	Descriptive	General			

CM1 02.1	We undertook third party assurance on last year's PRI Transparency Report				
○ Whole PRI Transparency Report was assured last year					
○ Selected data was assured in last year's PRI Transparency Report					
• We did not assure last year's PRI Transparency report					

 $\bigcirc$  None of the above, we were in our preparation year and did not report last year.

1 03	Mar	ndatory	Public	Descriptive	General
CM1 0	3.1	We undertake confidence building Transparency Report:	measures that are	unspecific to the data cor	ntained in our PRI
We adhere to an RI certification or labelling scheme					
□ We carry out independent/third party assurance over a whole public report (such as a sustainability report) extracts of which are included in this year's PRI Transparency Report					
	□ ESG audit of holdings				
□ Oth	Other, specify				
	☑ None of the above				

own of a manualory and a bescriptive official	CM1 04	Mandatory	Public	Descriptive	General
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**CM1 04.1** Do you plan to conduct third party assurance of this year's PRI Transparency report?

 $\bigcirc$  Whole PRI Transparency Report will be assured

- $\odot$  Selected data will be assured
- We do not plan to assure this year`s PRI Transparency report

CM1	07	Man	datory	Public	Descriptive	General
			Indicate who has reviewed/verified i Report . and if this applies to selecte			ansparency
			nducted the verification			
	The Boar		-			
	<ul> <li>Investment Committee</li> <li>Compliance Function</li> </ul>					
	<ul><li>☐ RI/ESG Team</li><li>☐ Investment Teams</li></ul>					
	<ul> <li>□ Legal Department</li> <li>☑ Other (specify)</li> </ul>					

specify

Investment Risk and Regulatory & amp; Policy Governance

